### **2020 ANNUAL CORPORATE GOVERNANCE REPORT**

## CRITERIA CAIXA, S.A., SOCIEDAD UNIPERSONAL

#### **ISSUER'S PARTICULARS**

FINANCIAL YEAR-END: 31/12/2020

Company Tax ID No. (C.I.F.): A-63379135

Company name: CRITERIA CAIXA, S.A., SOCIEDAD UNIPERSONAL

Registered address: PLAZA WEYLER, № 3, PALMA (BALEARIC ISLANDS)

#### A OWNERSHIP STRUCTURE

A.1 Detail of the most significant shareholders or unitholders from your entity at year-end:

NIF (individual taxpayer identification number) or CIF (legal entity taxpayer identification number)	Name or corporate name of shareholder or unitholder	% of share capital
G-58899998	CAIXA D'ESTALVIS I	100
	PENSIONS DE BARCELONA,	
	"LA CAIXA" BANKING	
	FOUNDATION	

A.2 Indicate, as applicable, any family, commercial, contractual or corporate relationships between owners of significant shareholdings, insofar as these are known by the bank, unless they are insignificant or arise from ordinary trading or exchange activities.

NIF (individual	Name or corporate	Nature of	Brief description
taxpayer	name of related party	relationship	
identification			
number) or CIF			
(legal entity			
taxpayer			
identification			
number)			
N.A.	N.A.	N.A.	N.A.

A.3 Indicate, as applicable, any commercial, contractual or corporate relationships between the significant shareholders or unitholders and the entity, unless they are insignificant or arise from ordinary trading or exchange activities.

NIF (individual taxpayer identification number) or CIF (legal entity taxpayer identification number)	Name or corporate name of related party
G-58899998	CAIXA D'ESTALVIS I PENSIONS DE BARCELONA, "LA CAIXA" BANKING FOUNDATION

Nature of relationship: CORPORATE.

Brief description Caixa d'Estalvis i Pensions de Barcelona, "la Caixa" Banking Foundation, is the company's sole shareholder.

A.4 Give details of any restriction (under the bylaws or legislation or of any other kind) on the transfer of securities or voting rights. In particular, state the existence of any type of restriction that may inhibit a takeover attempt of the company through acquisition of its shares on the market, and those regimes for the prior authorisation or notification

that may be applicable, under sector regulations, to acquisitions or transfers of the company's financial instruments.

Yes ✓ No

#### Description of the restrictions

TRANSFER OF EQUITY INVESTMENTS: The limitations on the transferability of shares are set forth in article 9 of the bylaws. Transfers in favour of: (i) other shareholders, (ii) the spouse, the ascendants or descendants of the transferring shareholder, and (iii) companies belonging to the same group of companies as the transferring shareholder are unrestricted. Other than in these cases, a shareholder who intends to transfer his shares in the Company must give written notice to the governing body indicating the number, class and series of the shares that he wishes to transfer, the name, the domicile and the nationality of the person to whom he wishes to transfer them, the price or consideration for each share, and the conditions according to which the transaction shall be carried out. After the length of time, and in accordance with the procedure, set forth in the bylaws, the remaining shareholders shall have the right of first refusal.

EXERCISE OF VOTING RIGHTS: There are no restrictions on the voting rights corresponding to the shares of CriteriaCaixa.

#### B GENERAL MEETING OR EQUIVALENT BODY

B.1 Indicate the quorum for a general meeting or equivalent body set forth in the bylaws. Describe how it differs from the system of minimum quorums set forth in the Corporate Enterprise Act (LSC) or the applicable regulations.

In accordance with article 16 of the bylaws, the general meeting shall be validly held, at first call, if the shareholders in attendance or represented by proxy hold at least 25% of the subscribed share capital with voting rights. At second call, the meeting shall be validly held regardless of the proportion of share capital in attendance. In order for the general meeting, whether ordinary or extraordinary, to validly agree to increase or reduce capital or make any other changes to the bylaws, together with any issue that requires a larger quorum under prevailing regulations, shareholders at first call, whether present or proxy, representing at least 50% of subscribed capital with voting rights must be in attendance. On second call the attendance of shareholders holding 25% of the share capital shall suffice.

B.2 Explain the system for adopting corporate resolutions. Describe how it differs from the system set forth in the LSC or the applicable regulations.

In accordance with article 18 of the bylaws, Board resolutions shall be adopted by a simple majority of the shareholders in attendance or represented by proxy at the general meeting. Resolutions shall be understood to be adopted when they receive more votes in favour than against the share capital present or represented by proxy at the meeting.

The system for adopting Board resolutions set forth in article 18 of the bylaws is the same as that set forth in the Corporate Enterprise Act.

B.3 Briefly indicate what resolutions were adopted at the general meetings or equivalent bodies held during the year referred to in this report and the percentage of votes with which they were adopted.

The resolutions of the Company's sole shareholder in 2020 were:

**06/02/2020**: (i) distribution of share premium in the amount of €75 million; and (ii) reappointment and appointment of Directors and establishment of the number of members of the Board of Directors.

**17/03/2020**: Appointment of new Directors and establishment of the number of members of the Board of Directors.

**21/05/2020**: (i) approval of the separate and consolidated financial statements corresponding to the year ended 31 December 2019 and the respective management reports; (ii) approval of the directors' performance in 2019; (iii) appropriation of profit for 2019; (iv) approval of the consolidated non-financial information statement for 2019; (v) adherence to the special tax regime of the merger by absorption of Criteria Movilidad, SLU by Criteria Caixa, SAU; and (vi) distribution of the share premium for the amount €75 million.

**06/07/2020**: (i) delegation to the Board of Directors of Criteria Caixa, SAU of the power to issue fixed income securities or debt instruments of a similar nature, for a combined

amount of up to two billion euros (€2,000,000,000); and (ii) reappointment of Directors and establishment of the number of members of the Board of Directors.

**28/07/2020**: distribution of share premium for the amount of €120 million.

**01/10/2020**: distribution of share premium for the amount of €100 million.

**01/12/2020**: (i) distribution of share premium for the amount of €20 million; and (ii) appointment of a new member of the Board of Directors.

B.4 State whether any point on the agenda of the General Shareholders' Meetings during the year has not been approved by the shareholders.

There has been no item on the agenda that has not been approved by the sole shareholder of the Company.

B.5 Indicate the address and mode of accessing your entity's website with information on corporate governance.

Information on the corporate governance of CriteriaCaixa is available on the Company's corporate website (<a href="www.criteriacaixa.com">www.criteriacaixa.com</a>).

Corporate governance information is available at: Information for investors  $\Rightarrow$  Corporate governance.

B.6 Indicate if meetings have been held of the different syndicates, if applicable, of holders of securities issued by the entity, the purpose of such meetings held during the year referred to in this report, and the main resolutions adopted.

No meetings of bondholders' syndicates were held in 2020.

#### C STRUCTURE OF ADMINISTRATION OF THE ENTITY

#### C.1 Board or governing body

C.1.1 Indicate the maximum and minimum number of Directors or members of the Board set out in the bylaws:

Maximum number of Directors or	20
members of the governing body	
Minimum number of Directors or	8
members of the governing body	
Number of directors/members of the	15
body set by the general meeting or	
assembly	

**COMMENTS:** At 31 December 2020, there was a vacancy on the CriteriaCaixa Board of Directors, as Juan Manuel Negro Balbás accepted the position of Director after that date.

C.1.2 Complete the following table on the members of the Board or governing body and their respective status:

DIRECTORS/MEMBERS OF THE GOVERNING BODY

NIF or CIF of the	Name or corporate name of the	Representative	Last date of
Director	Director/member of the governing		appointment
	body		
36456287-E	Isidro Fainé Casas	-	06/02/2020
37590507-C	Javier Godó Muntañola	-	06/07/2020
36017940D	Marcelino Armenter Vidal	-	14/02/2019
37239997-F	Enrique Alcántara-García Irazoqui	-	17/03/2020
15766311-H	José Antonio Asiáin Ayala	-	06/02/2020
28744747-Z	Marcos Contreras Manrique	-	06/02/2020
X1596112G	Jean-Louis Chaussade	-	06/02/2020
46215647-E	Isabel Estapé Tous	-	06/02/2020
36469328-E	Eugenio Gay Montalvo	-	16/03/2017
46302019-Y	Josep-Delfí Guàrdia Canela	-	06/02/2020
42942802-P	Francesc Homs Ferret	-	06/02/2020
36467929-A	Juan José López Burniol	-	06/07/2020
17426371-F	Maria Asunción Ortega Enciso	-	14/02/2019
39324732-E	Montserrat Trapé Viladomat	-	17/03/2020

**COMMENTS:** On the issue date of this Report, Juan Manuel Negro Balbás is an independent member of the Board of Directors of CriteriaCaixa.

C.1.3 List any members of the board or management body who hold positions as directors, representatives of directors or executives at other entities that form part of the entity's group:

NIF or CIF of the Director	Name or corporate name of Director /member of the management body	Corporate name of the group entity	NIF or CIF of the group entity	Position
36456287-E	Isidro Fainé Casas	Caixa d'Estalvis i Pensions de Barcelona, "la Caixa", Banking Foundation	G-58899998	Chairman of the Board of Trustees
		Inmo Criteria Caixa, S.A.U.	A-63346290	First Deputy Chairman
		Caixa Capital Risc, SGEIC, S.A.	A-62794722	Chairman
37590507-C	Javier Godó Muntañola	Caixa d'Estalvis i Pensions de Barcelona, "la Caixa" Banking Foundation	G-58899998	Trustee
42942802-P	Francesc Homs Ferret	Caixa d'Estalvis i Pensions de Barcelona, "la Caixa", Banking Foundation	G-58899998	Trustee
		Inmo Criteria Caixa, S.A.U.	A-63346290	Second Deputy Chairman
36467929-A	Juan José López Burniol	Caixa d'Estalvis i Pensions de Barcelona, "la Caixa", Banking Foundation	G-58899998	Deputy Chairman of the Board of Trustees
		Inmo Criteria Caixa, S.A.U.	A-63346290	Third Deputy Chairman

		Saba	A-65550311	Director
		Infraestructuras,	A-03330311	Director
		SA		
36469328-E	Eugenio Gay	Caixa d'Estalvis i	G-58899998	Trustee
30409326-E	Montalvo	Pensions de	G-30033330	Trustee
	IVIOIILAIVO	Barcelona, "la		
		-		
		Caixa", Banking Foundation		
46245647.5	Jack al Estan 4		C 50000000	Tourston
46215647-E	Isabel Estapé	Caixa d'Estalvis i	G-58899998	Trustee
	Tous	Pensions de		
		Barcelona, "la		
		Caixa", Banking		
		Foundation		
36017940-D	Marcelino	Saba	A-65550311	Director
	Armenter	Infraestructuras,		
	Vidal	S.A.		
		Inmo Criteria	A-63346290	Director
		Caixa, S.A.U.		
		Mediterranea	A-58612904	Chairman and
		Beach & Golf		CEO
		Community,		
		S.A.U.		
		Caixa Capital Risc,	A-62794722	Deputy Chairman
		SGEIC, S.A.		and CEO
		Caixa Innvierte	A-65859126	Sole director (R)
		Industria, S.C.R,		
		S.A.		
		Criteria Venture	A-62557483	Sole director (R)
		Capital S.I.C.C.,		
		S.A.		
		Criteria Industrial	A-67326231	Sole director (R)
		Ventures, S.A.		
17426371-F	Maria	Caixa d'Estalvis i	G-58899998	Trustee
	Asunción	Pensions de		
	Ortega Enciso	Barcelona, "la		
		Caixa", Banking		
		Foundation		
17426371-F	Asunción	Criteria Industrial Ventures, S.A.  Caixa d'Estalvis i Pensions de Barcelona, "la		

C.1.4 Complete the following table on the number of female Directors on the Board of Directors and the committees thereof, as well as the changes therein over the last four years.

Number of female Directors				
	2020	2019	2018	2017
	Number %	Number %	Number %	Number %
Board of	3	2	1	1
Directors	21.43%	11.76%	6.66%	6.66%
Executive	0	1	N.A.	N.A.
Committee	0%	14.28%		
Audit and	0	1	1	1
Control	0%	20%	33.33%	33.33%
Committee				
Appointments	1	1	1	1
and	25%	20%	33.33%	33.33%
Remuneration				
Committee				

**COMMENTS:** On the date of issue of this Report, following the acceptance of Mr Negro Balbás as Director, the percentage of female directors on the Board of Directors is 20%.

C.1.5 State whether the company has diversity policies in relation to the management and supervisory bodies on such matters as age, gender, disability and training and professional experience. Small and medium-sized enterprises, in accordance with the definition set out in the Accounts Audit Act, will have to report at least the policy they have implemented in relation to gender diversity.

Yes ✓ No Partial policies

Should this be the case, describe these diversity policies, their objectives, the measures and way in which they have been applied and their results over the year. Also state the specific measures adopted by the Board of Directors and the appointments and remuneration committee to achieve a balanced and diverse presence of directors.

On 13 December 2018, the Company's Board of Directors approved the Criteria Group's Diversity and Inclusion Policy (amended on 30 May 2019), the purpose of which is to establish the guidelines for supporting: (i) a culture of respect for diversity; (ii) equality at work; and (iii) non-discrimination and labour inclusiveness at the Company.

To this end, the Company has adopted measures aimed at guaranteeing diversity and inclusiveness in the labour market, such as: (i) the implementation of policies and practices for selection, recruitment, remuneration, promotion, training, job classification and other working conditions on the basis of merit and ability in relation to job requirements, encouraging all staff to achieve their full potential in accordance with the principles of merit, ability and professional behaviour; (ii) the fostering of an inclusive working environment based on

partnership and respect, avoiding any kind of deliberate or unintentional discrimination; (iii) the promotion of a harassment-free working environment, strictly prohibiting the use of sexist or discriminatory terms or references in any type of communication; (iv) respect for the necessary balance between the demands of the personal and working life of the persons comprising the Company; and (v) the implementation of a channel for consultations and complaints, governed by the principles of respect and confidentiality, through which employees of the Company may consult or report, at any time, any conduct contrary to the provisions of the Company's Code of Ethics or the commission of a possible criminal offence.

With regard to the Board of Directors, the Company is committed to ensuring that, through the selection of candidates, a diverse and balanced composition is achieved as a whole, which enriches decision-making and contributes a plurality of points of view to the debate on matters within the scope of its powers and concerns. To this end, the Board of Directors has undertaken a commitment to promote diversity in its composition and, therefore, candidates will be considered on the basis of whether their appointment would lead to a situation where directors have a wide range of skills, knowledge, origins, age and gender. Diversity criteria will be chosen based on the nature and complexity of the businesses carried on by the Group, and the social and environmental context in which the Company is present. In the candidate selection process, any kind of bias which may involve discrimination on grounds such as sex, origin, age or disability shall be avoided.

In the event that the company does not apply a diversity policy, explain the reasons why.

#### N.A.

# C.1.6 Complete the following table on the aggregate remuneration of the Directors or members of the Board or of the governing body during the year:

	Thousands of euros		
Remuneration item	Individual	Group	
Fixed remuneration	4,754	1,000	
Variable	160 0		
remuneration			
Attendance fees		0	
Other remuneration		0	
TOTAL:	4,914	1,000	

C.1.7 List any members of senior management who are not Directors or executive members of the governing body and indicate total remuneration paid to them during the year.

NIF	Name or corporate name	Position
(individual		
taxpayer		
identification		
number) or		
CIF (legal		
entity		
taxpayer		
identification		
number)		
46109324M	Javier José Paso Luna	Deputy General Manager
35114207S	Óscar Valentín Carpio Garijo	Assistant Deputy General Manager
46119725X	Xavier Moragas Freixa	Assistant Deputy General Manager
15851133Q	Enrique Goñi Beltrán de	Assistant to the Office of the
	Garizurieta	Chairman

Total remuneration received by senior management	2,300
(thousands of euros)	

C.1.8 Indicate whether the bylaws or the Board regulations set a limited term of office for Directors or members of the governing body.

Yes ✓ No

Maximum number of years in office	4

**COMMENTS:** The term of office of members of the Board of Directors is four years, and they may be reappointed indefinitely for periods of equal duration.

C.1.9 Indicate whether the consolidated and separate financial statements submitted for authorisation for issue by the Board or governing body are previously certified:

Yes No ✓

Identify, where applicable, the person(s) who certified the Entity's separate and consolidated financial statements prior to their authorisation for issue by the board or other management body.

Tax ID	Name	Position
No.:		

C.1.10 Explain the mechanisms, if any, established by the Board of Directors or governing body to prevent the separate and consolidated financial statements it prepares from being laid before the General Shareholders' Meeting or equivalent body with a qualified audit report.

The Audit and Control Committee is responsible for ensuring that the financial information is correctly drawn up in addition to other duties, which include the following, in order to avoid a qualified audit report.

- (i) To serve as a channel of communication between the Board of Directors and the auditors, to evaluate the results of each audit and the responses of the management team to its recommendations and to mediate in cases of discrepancies between the former and the latter in relation to the principles and criteria applicable to the preparation of the financial statements, as well as to examine the circumstances which, as the case may be, motivated the resignation of the auditor.
- (ii) To establish appropriate relationships with auditors in order to receive information, for examination by the Audit and Control Committee, on matters which may jeopardise the independence of said auditors and any other matters relating to the audit process and any other communications provided for in audit legislation and technical audit regulations.
- (iii) To supervise compliance with the auditing contract, striving to ensure that the opinion about the annual financial statements and the principal contents of the auditor's report are drafted clearly and precisely.
- (iv) To review the Company's accounts and the periodic financial reporting which the Board must furnish to the markets and its supervisory bodies and, in general, to monitor compliance with legal requisites on this subject matter and the correct application of generally accepted accounting principles, as well as to provide periodic financial information in advance to the Board of Directors and to report on proposals for modification of accounting principles and criteria suggested by management.

C.1.11 Is the Secretary to the Board or of the governing body a Director?

Yes No ✓

**COMMENTS:** On 31 December 2020 the position of Secretary of the Board of Directors was vacant. On 18 March 2021 Mr Adolfo Feijóo Rey was appointed as Secretary of the Board of Directors effective as from 22 March 2021.

C.1.12 State, if any, the concrete measures established by the entity to ensure the independence of its external auditors, financial analysts, investment banks, and rating agencies, including how legal provisions have been implemented in practice.

The Audit and Control Committee is responsible for submitting to the Board of Directors, for submission to the Sole Shareholder, proposals for selection, appointment, re-election and replacement of the external auditors, in accordance with the regulations applicable to the Company, as well as the contracting conditions thereof, and for regularly gathering from the external auditor information on the auditing plan and its execution as well as preserving its independence in the exercise of its duties.

On an annual basis, the Audit and Control Committee receives from the external auditors a declaration of independence from the entity or entities related to it directly or indirectly, in addition to information on additional services of any kind rendered and the corresponding fees received from these entities by the external auditor or by the persons or entities related to the external auditor as stipulated in auditing legislation. In addition, the Audit and Control Committee issues annually, prior to the issuance of the audit report, a report containing an

opinion on the independence of the auditor. This report contains, in all cases, the evaluation of the provision of any additional services referred to in this section, individually and collectively considered, other than the legal audit and related to the degree of independence or to the regulatory audit regulations.

To ensure compliance with applicable regulations and the independence of audit engagements, the Audit and Control Committee and the Board of Directors of the Company approved the External Auditor Relations Policy, which establishes, among other matters, the detailed procedure for selecting, engaging and proposing the appointment of auditors, a list of prohibited services and services outside the statutory audit, the obligation of the auditor to issue an additional report for the Audit and Control Committee setting out the points detailed in the Policy, the minimum duration of the audit engagement, and the rules on relations between the auditor and the Audit and Control Committee of the Company.

#### C.2 Committees of the Board or governing body

#### C.2.1 List the committees of the Board or governing body:

Name of the committee	No. of members
Executive Committee	5
Audit and Control Committee	3
Appointments and Remuneration Committee	4

C.2.2 Detail all committees of the Board or governing body and the members of said committees and the proportion of executive, proprietary, independent and other external directors on them (entities not having the legal form of companies do not complete the category of director in the corresponding table and in the section with their legal regime and the manner in which they fulfil the conditions for belonging to the Audit Committee and the Appointments and Remuneration Committee):

#### **EXECUTIVE COMMITTEE**

Name	Position	Category
Isidro Fainé Casas	Chairman	Proprietary
Marcelino Armenter Vidal	Committee Member	Executive
José Antonio Asiáin Ayala	Committee Member	Independent
Marcos Contreras Manrique	Committee Member	Independent
Juan José López Burniol	Committee Member	Proprietary

% of proprietary Directors	40%
% of executive Directors	20%
% of independent Directors	40%
% of other external Directors	0%
Number of meetings	0

Explain the functions, including, where appropriate, those additional to those required by law, ascribed to this committee, and describe the procedures and rules for its organisation and operation. For each one of these functions, briefly

describe its most important actions during the year and how it has exercised in practice each of the functions attributed to it by law, the bylaws or other corporate resolutions.

The Board of Directors has permanently delegated in favour of the Executive Committee all the powers of attorney except those that are non-delegable as set forth by Law and in the Articles of Association. As at 31 December 2020 it was made up of five members and is governed by the rules of procedure set forth in the Articles of Association of CriteriaCaixa in relation to the Board of Directors, providing these are compatible with the nature and function of the Executive Committee.

On 17 March 2020, the Committee's position appointment agreement was implemented through written procedure and in session.

#### **AUDIT AND CONTROL COMMITTEE**

Name	Position	Category
Marcos Contreras Manrique	Chairman	Independent
Josep-Delfí Guàrdia Canela	Committee Member	Independent
Francesc Homs Ferret	Committee Member	Proprietary

% of proprietary Directors	33.33%
% of independent Directors	66.67%
% of other external Directors	0%
Number of meetings	4

Explain the functions, including, where appropriate, those additional to those required by law, ascribed to this committee, and describe the procedures and rules for its organisation and operation. For each one of these functions, briefly describe its most important actions during the year and how it has exercised in practice each of the functions attributed to it by law, the bylaws or other corporate resolutions.

Notwithstanding any other task which may be assigned to it from time to time by the Board of Directors, the Audit and Control Committee shall exercise the following duties.

- a) To report to the Sole Shareholder on matters it raises in the area of its competence.
- b) To submit to the Board of Directors, for submission to the Sole Shareholder, the proposals for selection, appointment, re-election and replacement of the external auditors, in accordance with regulations applicable to the Company, as well as the contracting conditions thereof, and to regularly gather from the Board information on the auditing plan and its execution as well as to preserve its independence in the exercise of its duties.
- c) To supervise the internal auditing services, verifying the adequacy and integrity thereof, to propose the selection, appointment and substitution of the persons responsible for said services, to propose the budget for such services, and to verify that senior management bears in mind the conclusions

- and recommendations of their reports.
- d) To serve as a channel of communication between the Board of Directors and the auditors, to evaluate the results of each audit and the responses of the management team to its recommendations and to mediate in cases of discrepancies between the former and the latter in relation to the principles and criteria applicable to the preparation of the financial statements, as well as to examine the circumstances which, as the case may be, motivated the resignation of the auditor.
- e) To oversee the process for preparing and submitting required financial information and the effectiveness of the Company's internal control systems, internal audit and risk management system, including tax risks, and to discuss with the auditors of accounts any significant weaknesses in the internal control system identified during the course of the audit.
- f) To establish appropriate relationships with auditors in order to receive information, for examination by the Audit and Control Committee, on matters which may jeopardise the independence of said auditors and any other matters relating to the audit process and any other communications provided for in audit legislation and technical audit regulations. In all events, on an annual basis, they shall receive from the external auditors a declaration of independence from the entity or entities related to it directly or indirectly, in addition to information on additional services rendered of any kind and the corresponding fees received from these entities by the external auditor or by the persons or entities related to the external auditor as stipulated in auditing legislation. In addition, the Audit and Control Committee will issue annually, prior to the audit report, a report containing an opinion on the independence of the auditors. This report shall contain, in all cases, the evaluation of the provision of any additional services referred to in this section, individually and collectively considered, other than the legal audit and related to the degree of independence or to the regulatory audit regulations.
- g) To supervise compliance with the auditing contract, striving to ensure that the opinion about the Annual Financial Statements and the principal contents of the auditor's report are drafted clearly and precisely.
- h) To review the Company's accounts and the periodic financial reporting which the Board must furnish to the markets and its supervisory bodies and, in general, to monitor compliance with legal requisites on this subject matter and the correct application of generally accepted accounting principles, as well as to provide periodic financial information in advance to the Board of Directors and to report on proposals for modification of accounting principles and criteria suggested by management.
- i) To supervise the compliance with regulations with respect to related party transactions and inform the Board of Directors on such transactions in advance. In particular, to ensure that the information on such transactions is reported to the market, in compliance with legislative provisions, and to report on transactions which imply or may imply conflicts of interest.
- j) To supervise compliance with the Internal Rules of Conduct on Matters Related to the Securities Market and, in general, the corporate governance rules applicable to it.
- k) To report to the Board in advance on the creation or acquisition of stakes in special purpose entities domiciled in countries or territories considered to be tax havens, as well as any other transactions or operations of an analogous nature which, due to their complexity, may be detrimental to the

- transparency of the Company or of the group to which it belongs.
- I) To consider the suggestions submitted to it by the Chairman of the Board of Directors, Directors, executives and shareholders of the Company, and to establish and supervise a mechanism which allows the employees of the Company or of the group to which it belongs confidentially and, if deemed appropriate, anonymously, to report irregularities of potential significance, especially financial and accounting ones, which they observe within the Company.
- m) To receive information and, where applicable, issue a report on the disciplinary measures intended to be imposed upon members of the Company's senior management team.
- n) Any others attributed thereto by Law and other regulations applicable to the Company.

COMMENTS: The Board of Directors has appointed the members of this Committee in accordance with their knowledge, aptitudes and experience and the Committee's duties. The Committee appointed a Chairman from among the independent members, as well as a Deputy Secretary who is not a director. If it does not make such appointments, the Secretary and Deputy Secretary shall be those of the Board of Directors. The members of the Company's executive team or personnel are required to attend the meeting of the Committee and to provide it with their collaboration and access to the information available to them when the Committee so requests. The Committee may also require the Company's auditors to attend its meetings.

For all matters not expressly foreseen for the Audit and Control Committee, the rules of operation set forth in the bylaws concerning the Board of Directors shall be applied, provided that they are compatible with the nature and duties of the Audit and Control Committee.

The most important actions of the Audit and Control Committee in 2020 are detailed in **Section G** of this Report.

Identify the directors who are members of the audit committee and have been appointed taking into account their knowledge and experience in accounting or audit matters, or both, and state the date that the Chairperson of this committee was appointed.

Name of Directors with experience	Marcos Contreras
	Manrique
Date of appointment of the Chairman	18/03/2020

#### **APPOINTMENTS AND REMUNERATION COMMITTEE**

Name	Position		Category	1
José Antonio Asiáin Ayala	Cha	airman	Independent	
Jean Louis Chaussade	Cor	nmittee Member	Independent	
Isabel Estapé Tous	Committee Member		Proprietary	
Juan José López Burniol	pez Burniol Committee M		Proprietary	
% of proprietary Directors				50%
% of independent Directors				50%
% of other external Directors				0%
Number of meetings				4

Explain the functions, including, where appropriate, those additional to those required by law, ascribed to this committee, and describe the procedures and rules for its organisation and operation. For each one of these functions, briefly describe its most important actions during the year and how it has exercised in practice each of the functions attributed to it by law, the bylaws or other corporate resolutions.

As required in the bylaws, the Board of Directors named an Appointments and Remuneration Committee with the areas of responsibility and to be governed by the rules of operation set forth in current regulations. The Appointments and Remuneration Committee is made up exclusively of non-executive Directors. At 31 December 2020, it had four members, two of whom were independent. The Appointments and Remuneration Committee appointed a chairman from among the independent Directors. It also appointed a Deputy Secretary who is not a Director.

Notwithstanding any other task which may be assigned to it from time to time by the Board of Directors, the Appointments and Remuneration Committee shall exercise the following basic duties.

- a) To evaluate the balance of skills, knowledge and experience on the Board of Directors. For such purposes, it shall define the roles and capabilities required of the candidates to fill each vacancy, and shall evaluate the time and dedication necessary for them to effectively perform their duties.
- b) To establish a target representation of the gender least represented on the Board of Directors and prepare guidelines for how to achieve this objective.
- c) To submit to the Board of Directors proposals for the nomination of the independent Directors to be appointed by co-option or for submission to the decision of the General Shareholders' Meeting, as well as the proposals for the reappointment or removal of such Directors by the General Shareholders' Meeting.
- d) To report on the proposed appointments of the remaining Directors to be appointed by co-option or for submission to the decision of the Sole Shareholder, as well as proposals for their reappointment or removal by the Sole Shareholder.
- e) To report on proposals for the appointment and removal of senior executives and the basic terms and conditions of their contracts.

- f) To examine and organise the succession of the Chairman of the Board of Directors and the CEO of the Company and, where applicable, make recommendations to the Board of Directors to ensure a smooth and wellplanned handover.
- g) To propose to the Board of Directors the remuneration policy for Directors, general managers and those carrying out senior executive duties and reporting directly to the Board, to the Executive Committees, or to Chief Executive Officers, as well as the individual remuneration and other contractual conditions of executive Directors, and to ensure that such policies are observed.

For all matters not expressly foreseen for the Appointments and Remuneration Committee, the rules of operation set forth in the bylaws with regard to the Board of Directors shall be applied, provided that they are compatible with the nature and duties of the Appointments and Remuneration Committee.

As a consequence of the powers attributed, the most important actions of the Appointments and Remuneration Committee in 2020 were:

- At the meeting held on **6 February 2020**: 1) Settlement related to the termination of the contract of a member of senior management; 2) Proposal for the reappointment of Directors and proposal for establishing the number of members of the Board of Directors; and 3) Proposal for the reclassification of a Director.
- At the meeting held on **18 March 2020**: 1) Acknowledgment of the appointment of new Directors; 2) Composition of the Executive Committee and the Audit and Control Committee; 3) Review of the Annual Corporate Governance Report for 2019; and 4) Proposal for the remuneration of the executive team.
- At the meeting held on **22 June 2020**: Review of senior management remuneration.
- At the meeting held on 30 November 2020: 1) Preparation of the suitability assessment for a new Director; and 2) Proposed modification of the Protocol on procedures for selecting and assessing the suitability of post appointments.

On 14 February 2020, the agreement to reappoint the Chairman of the Committee was implemented through written procedure and in session.

#### D RELATED-PARTY AND INTRAGROUP TRANSACTIONS

D.1 Details of the transactions conducted between the entity or entities of its group and the shareholders, cooperativist unit holders, holders of proprietary rights or any other right of the entity of an equivalent nature.

The most significant transactions carried out between CriteriaCaixa or its subsidiaries and the Sole Shareholder, Caixa d'Estalvis i Pensions de Barcelona Banking Foundation, "la Caixa", were as follows:

"la Caixa" Banking	CriteriaCaixa	Corporate	Dividends and other profit distributed	390,000
Foundation				
"la Caixa"	CriteriaCaixa	Contractual	Financing agreements:	6,000
Banking			of loans	
Foundation				

**COMMENTS:** Note 25 to the consolidated financial statements of CriteriaCaixa gives all the balances, in the aggregate, of the Sole Shareholder with companies in the Criteria Group.

All dividends and other profit were distributed in the form of distribution of reserves.

D.2 Details of the transactions conducted between the entity or entities of its group and the Directors or members of the governing body or executives of the entity.

N.A.

**COMMENTS:** All transactions were carried out in the ordinary course of business and on an arm's length basis.

D.3 Details of intra-group transactions.

Corporate name of the group entity	Brief description of the transaction	Amount (thousands of euros)
Vivienda Asequible Arrendamiento y Servicios, S.L.U.	Loan granted (novation): Extension of the limit on a loan from €150,000 thousand to €202,986 thousand for the early repayment of two previously granted loans of €50,000 and €27,986 thousand, respectively.	202,986
Inmo Criteria Caixa, S.A.U.	<ul> <li>Loan (granted in 2017): €65,000</li> <li>Loan (granted in 2020): €15,000, undrawn</li> </ul>	65,000
Inmo Criteria Arrendamiento II, S.L.U.	Loan granted	30,000

Saba	Loan granted (novation)	156,700
Infraestructuras,		
S.A.		
Mediterranea	Loan (granted in 2020): €21,000 thousand	26,000
Beach & Golf	Loan (granted in 2020): €29,000 thousand, of which	
Resort	€5,000 thousand have been written down.	

**COMMENTS:** See Note 25 to the consolidated financial statements of the Criteria Group and Note 18 to the separate financial statements of CriteriaCaixa.

D.4 List the mechanisms established to detect, determine and resolve any possible conflicts of interest between the entity or its group and its Directors, or members of its governing body or its executives.

The Company keeps its Directors informed of their obligations and, in particular, of their obligation to avoid the conflicts of interest set forth in the Corporate Enterprise Act. Each year, the Deputy Secretary of the Board of Directors sends a form to each Director where they can indicate the existence of any conflict of interest, in order for such conflicts to be recorded in the financial statements and, if applicable, to evaluate if, in exceptional cases, an exemption should be granted allowing Directors to carry out specific actions having requested authorisation.

Furthermore, the Company has an Internal Code of Conduct on matters relating to the Stock Market, which sets forth various obligations, such as refraining from carrying out certain transactions during certain periods, communicating and reporting certain transactions to the Company, safeguarding and taking action with regard to information that may be considered insider information.

#### E RISK CONTROL AND MANAGEMENT SYSTEMS

#### E.1 Describe the risk management system in place at the entity.

Risk control is fully integrated in the business and the Criteria Group plays a proactive role in ensuring that it is implemented.

The Corporate Risk Management Policy (hereinafter, "CRM") provides a framework for the establishment of a risk management model in the Criteria Group, including CriteriaCaixa and wholly owned companies under direct management ("CRM Model"). The main aspects of the CRM Model are:

- Control environment/Training and communication: promoting a risk management and control culture, informing all employees of updates to CRM policies and procedures and offering regular training.
- **Setting of corporate targets:** based on Criteria Group's mission and vision, these targets are the basis and starting point for risk identification and assessment and control activities.
- Risk identification and assessment: to detect risks that could prevent corporate targets from being achieved, and to assess them based on probability of occurrence and impact (economic, reputational and in relation to business continuity).
- **Control activities:** to ensure the efficiency of the guidelines set by Management in a risk control framework, associating controls to risks in order to reduce their probability of occurrence and/or impact.
- Monitoring and reporting: to control changes in risks for each area and/or business, monitoring the assessment of controls and assessing their effectiveness to report to the governing bodies.
- **Supervision:** ensure the efficiency of the CRM model by verifying the existence of controls to mitigate risks and check they function correctly.

To work correctly, the CRM Model uses a methodological approach based on the three lines of defence model, in which different levels of activity are defined to ensure that risks are managed and monitored efficiently.

**First line of defence:** made up of the areas/businesses at Criteria Group responsible for:

- Identifying, assessing, mitigating and controlling risks, following the approved internal policies and procedures.
- Reporting to the Internal Control Function on the status of the risks for which they are responsible.
- Maintaining effective internal control and consistently implementing risk control procedures.

**Second line of defence:** made up of the Internal Control function, which is responsible for:

- Defining the CRM model.
- Participating actively in the preparation of risk strategies and in key decisions about their management.
- Consistently monitoring the effectiveness and development of the controls and risks, reporting to the Management Committee.

- Monitoring and ensuring the standardisation of the CRM Model, and keeping it updated.
- Implementing the corresponding improvements to the CRM Model.

Third line of defence: made up of the Internal Audit function, which is responsible for:

- Supervising the efficiency and sufficiency of the CRM Model.
- Independently assessing the effectiveness of corporate governance, risk management and internal control.
- Verifying and reviewing the implementation of corporate control and risk management procedures by the first and second lines of defence.

# E.2 Identify the bodies in the entity responsible for preparing and implementing the risk management and control system.

<u>Board of Directors.</u> Through the Audit and Control Committee, it supervises the efficacy of internal control and corporate risk management systems, including tax risks. It is the body responsible for approving the CRM Policy.

<u>Audit and Control Committee.</u> This committee is responsible for supervising internal audit services at the Criteria Group. The Audit and Control Committee relies on the Internal Audit function to oversee the effectiveness of the CRM Model.

<u>Management Committee</u>. This committee is responsible for ensuring that controls are correctly implemented, taking the required decisions in relation to improvements in the control activities implemented and/or action plans required, reporting to the Audit and Control Committee and the Board of Directors.

E.3 Indicate the main risks that may prevent the entity achieving its business targets.

As per the methodology set forth in the international standards of the Committee of Sponsoring Organizations of the Treadway Commission (COSO), the CRM model establishes four categories of risks which, should they arise, could hinder the Group achieving its objectives:

- **Strategic:** risks associated with achieving corporate targets.
- **Financial:** risks associated with the main financial variables. There are seven subcategories:
  - <u>Liquidity:</u> the risk of insufficient liquid assets to meet the contractual maturities of liabilities and business needs.
  - <u>Credit:</u> the risk of potential losses arising from a counterparty not meeting its payment obligations.
  - <u>Impairment of equity portfolio:</u> possible loss or impairment in the economic profitability of the Group's business activities.
  - <u>Impairment of real estate assets:</u> possible impairment of real estate assets.
  - <u>Impairment of other assets:</u> possibility of depreciation on those Criteria Group assets that are neither holdings nor real estate assets.
  - <u>Market:</u> possibility that the value of a financial instrument may vary as a result of changes in share prices, interest rates or foreign exchange rates.

- Reliability of financial information: possibility that the integrity, reliability and quality of financial information may be affected.
- Operational: risk of loss arising from mistakes or inadequate management of internal processes, people, systems, the use of assets or operating infrastructure.
- **Legal/compliance:** risk relating to compliance with laws, regulation or market standards in the areas where the Criteria Group operates, in addition to compliance with internal policies.

#### E.4 Identify whether the bank has risk tolerance levels.

The CRM Model establishes that the areas/businesses of the Criteria Group that make up the first line of defence identify, assess, control and mitigate risks in an appropriate control environment, as established in the approved internal policy and procedures. The effectiveness and performance of these risks and controls is monitored by the Internal Control function, whilst Internal Audit is responsible for supervising the efficiency of the model as a whole.

Furthermore, CriteriaCaixa has a number of management indicators in place (those that are most representative for risk management at the Company), which enable governing and management bodies to monitor acceptable levels of risk. These indicators are monitored by the Deputy General Manager of the Finance, Resources and Human Resources Division and communicated to the Management Committee and the Audit and Control Committee every six months.

#### E.5 Identify any risks which have materialised during the year.

Currently, the CRM Model comprises the continuous evaluation of 127 risks, 66 of the holding business and 61 of the real estate business, and its status is reported every six months to the Group's management and governing bodies. Four of these 127 risks were reported in the first half of the year, and three in the second half, in some cases as a result of the COVID-19 crisis.

In order to mitigate the impact of these risks, CriteriaCaixa has continued to diversify its portfolio while adopting a proactive liquidity management approach, supporting corporate transactions to improve the profitability of the financial sector, and has strengthened controls in the monitoring of liquidity positions, communications with the regulator, reducing manual tasks in transactions with brokers and maintenance circuits, rehabilitation and commissioning of real estate assets.

In 2020, there were no breaches of management indicators, all of which remained within compliance levels.

E.6 Explain the response and monitoring plans for all major risks, including tax compliance risks, of the company, as well as the procedures followed by the company to ensure that the board of directors responds to any new challenges that arise.

The CRM Model implemented employs the three lines of defence model, in which different levels of activity are defined to ensure that risks are managed and monitored efficiently.

The main risks are reassessed every six months by the bodies responsible in terms of their impact and probability of occurrence. Further, each risk manager must assess whether it is necessary to monitor new emerging risks in their sphere of activity that could jeopardise the achievement of the objectives.

The results of this assessment are reported to the Management Committee and the Board of Directors via the Audit and Control Committee.

The response and monitoring plans for the main risks of the Criteria Group are detailed in **Section G** of this Report.

#### F INTERNAL CONTROL OVER FINANCIAL REPORTING (ICFR)

Describe the mechanisms which comprise the internal control over financial reporting (ICFR) risk control and management system at the entity.

#### **F.1.** Company's control environment.

Specify at least the following components with a description of their main characteristics:

F.1.1. The bodies and/or functions responsible for: (i) the existence and regular updating of a suitable, effective ICFR; (ii) its implementation; and (iii) its monitoring.

In their response, entities should note whether the Board of Directors, as laid down in its regulations, is ultimately accountable for the existence and regular updating of a suitable, effective ICFR and whether the audit committee, pursuant to its regulations, is assigned responsibility for its oversight. Likewise, entities should state whether other internal codes assign senior management responsibility for the design and management of ICFR.

The ICFR Policy establishes the roles, responsibilities and internal control model applicable to ICFR, as described in this section.

The Board of Directors at CriteriaCaixa assumes responsibility for ensuring the existence of a suitable, effective ICFR system and delegates powers to the Deputy General Manager of the Finance, Resources and Human Resources Division for its design, implementation and operation.

It is also the competent body for the approval of the ICFR Policy and any changes to it.

CriteriaCaixa's bylaws state that the Audit and Control Committee's responsibilities shall include at least the following:

- To oversee the process for preparing and submitting required financial information and the effectiveness of the Company's internal control systems, internal audit and risk management system, including tax risks, and to discuss with the auditors of accounts any significant weaknesses in the internal control system identified during the course of the audit.
- To review the Company's accounts and the Board of Directors' mandatory periodic financial reporting which the Board must furnish to the markets and their supervisory bodies and, in general, to monitor compliance with legal requisites on this subject matter and the correct application of generally accepted accounting principles, and prior reporting to the Board of Directors on periodic financial reporting and proposals for amendment of the accounting principles and criteria suggested by Management.

Consequently, the Audit and Control Committee is responsible for supervising the ICFR activities and to this end, receives support from: (i) the Internal Control over Financial Reporting Area (ICFR area); (ii) the Internal Audit Area;

(iii) external auditors (as they review the pre-defined procedures in terms of the ICFR section of the Annual Corporate Governance Report (ACGR) of CriteriaCaixa each year); and (iv) other experts as deemed appropriate.

The Management Committee is responsible for revising and approving the ICFR Process.

The Policy describes the internal control model, as part of which a methodological and organisational approach has been taken based on the three lines of defence applicable to ICFR:

#### First line of defence: Criteria Group Areas/Businesses

The Areas/Business Units assigned the following responsibilities:

- Undertaking transactions that are reflected in accounts.
- Participating in the process for preparing and/or reviewing financial information.

#### Second line of defence: Internal Control over Financial Reporting

The ICFR function monitors whether the practices and processes in place at the Company ensure the reliability of the financial information and compliance with applicable regulations.

Accordingly, it has the responsibility to ensure that financial reporting complies with the principles of: existence and occurrence; completeness; valuation; presentation, disclosure and comparability; and rights and obligations.

#### Third line of defence: Internal Audit

This division is responsible for continuously reviewing the design, implementation and operation of ICFR at the Criteria Group. creating and issuing reports which help CriteriaCaixa's Audit and Control Committee oversee ICFR.

# F.1.2. The existence or otherwise of the following components, especially in connection with the financial reporting process:

The departments and/or mechanisms in charge of: (i) the design and review of the organisational structure; (ii) defining clear lines of responsibility and authority, with an appropriate distribution of tasks and functions; and (iii) deploying procedures so this structure is communicated effectively throughout the entity, with particular regard to the financial reporting process.

The bank should report the main characteristics of the procedures for the design, review and updating of the organisational structure, the lines of responsibility and authority and if these have been documented and distributed to all employees involved in preparing financial information at the bank and its group.

Through its Board of Directors, Appointments and Remuneration Committee, CEO and Management Committee, CriteriaCaixa reviews the entity's organisational structure and the lines of responsibility and authority.

The lines of responsibility and authority for drawing up the entity's financial information are clearly defined. It also has a comprehensive plan which includes, amongst other issues, the allocation of tasks, key dates and the various revisions to be carried out by each of the hierarchical levels. Both the above-mentioned lines of authority and responsibility and planning have been duly documented and all of those people taking part in the financial reporting process have been informed of the same.

The ICFR function reviews, at least once a year and whenever annual or interim financial statements are issued, all the risks within the ICFR scope and all control activities designed to mitigate these.

Code of conduct, approving body, degree of dissemination and instruction, principles and values covered (stating whether it makes specific reference to record keeping and financial reporting), body in charge of investigating breaches and proposing corrective or disciplinary action.

With regard to the code of conduct, the entity should include information on how this is distributed, whether employees must formally adhere to it and what training is given on the code.

CriteriaCaixa has a Code of Ethics approved by its Board of Directors, which establishes the values and reinforced standards of action to which all persons who provide their professional services to CriteriaCaixa must adhere. The Code of Ethics is permanently available on the intranet and on the corporate website and is sent to persons subject to the Code of Ethics, requiring acknowledgement of receipt, awareness and commitment to compliance.

The reinforced conduct standards of CriteriaCaixa are: regulatory compliance; prevention of conflicts of interests; protection of the Company's assets; upholding its corporate reputation; promoting free competition among suppliers; excellence and professionalism in the tasks entrusted to it; teamwork; integrity through rigorous internal control; prevention of fraudulent practices and non-acceptance of gifts or favours; compliance with the Internal Relations Protocol with CaixaBank, and the preservation of confidentiality. In addition, respect for people, for their dignity and diversity, for cultures and for their contribution to progress, and commitment to social and environmental responsibility are CriteriaCaixa values.

In addition, CriteriaCaixa has an Internal Code of Conduct in the Securities Market (hereafter, ICCSM) that regulates the conduct of members of the Board of Directors, Persons with Management Responsibility as well as other employees appointed for this purpose by the ICCSM Conduct Monitoring Committee.

The ICCSM is permanently available on the corporate website and is sent directly to the persons subject to the Code, requiring acknowledgement of receipt, awareness and commitment to compliance.

CriteriaCaixa also has a Policy for the Use of Information Systems approved by the Board of Directors that aims to raise awareness and guarantee the proper use and security of the technological media owned by the Company and the information they contain, both inside and outside the Company's facilities.

The Deputy General Manager responsible for the Legal and Tax Area (Deputy General Manager) investigates all complaints involving potential breaches of these, for which task they may require the collaboration of other Company employees. If the complaint involves the Deputy General Manager, it will be addressed to the CEO while the investigation and resolution will correspond to an Internal Committee made up of the CEO and two directors who are members of the Audit and Control Committee.

'Whistle-blowing' channel, for the reporting to the audit committee of any irregularities of a financial or accounting nature, as well as breaches of the code of conduct and malpractice within the organisation, stating whether reports made through this channel are confidential.

The entity should inform all employees of how to access the whistle-blowing channel (by phone, email, in writing) and that all reports are dealt with confidentially prior to being examined by members of the audit committee.

Complaints relating to possible breaches of the Code of Ethics and the System for Internal Control over Financial Reporting, among other internal rules, are submitted through the whistle-blowing channel available on the Company's intranet for all employees. Complaints may be anonymous, if preferred, in which case the complainant will lose the visibility and traceability of the complaint made by not registering their identity. Once the complaint has been received, the Deputy General Manager (with the exception of complaints involving the Deputy General Manager, which will be directed to the CEO) will investigate the facts.

Communications about possible breaches of the ICCMV are directed to the ICCMV Monitoring Committee, which reports any complaints it receives to the Board of Directors.

Periodic training and refresher courses for personnel involved in preparing and reviewing financial information or evaluating ICFR which address, at least, accounting rules, auditing, internal control and risk management.

Entities should provide summarised information on the subjects covered in the training and refresher courses as well as other significant quantitative (the number of employees who have received the training, etc.) and qualitative information.

As part of training within the Criteria Group, CriteriaCaixa arranged 1,662 hours of technical training programmes for employees in 2020, mainly relating to sector issues affecting investees, information systems and accounting management.

It should be noted that in 2020, ten Group employees attended an ICFR training course, in addition to the 84 employees attending in previous years.

The Group's respective financial areas also subscribe to various national and international accounting/financing publications, journals and websites. These are checked regularly to ensure that the Entity takes into account any developments when preparing financial information.

**F.2. Risk assessment in financial reporting**: The purpose of these indicators is to inform the market about the degree of development and systematisation in the entity's process for identifying the sources and risks of errors or irregularities in its financial reporting. Associated activities should contemplate both routine or typical transactions as well as less frequent and potentially more complex ones.

## F.2.1. The main characteristics of the risk identification process, including risks of error or fraud.

With regard to the risk or fraud identification process, entities should provide information on the process established. It is not necessary to list the error or fraud risks identified.

Report the main characteristics of the risk identification process, including risks of error or fraud, stating whether:

• The process exists and is documented.

The ICFR Policy mentioned in section F.1.1. is complemented by CriteriaCaixa's ICFR Process, approved by CriteriaCaixa's Management Committee, which provides a more detailed description of ICFR-related procedures.

 The process covers all financial reporting objectives, (existence and occurrence; completeness; valuation; presentation, disclosure and comparability; and rights and obligations), is updated and with what frequency.

The ICFR Process establishes that, at the start of each financial year, the officer responsible for the ICFR function at the Criteria Group must revise the scope of the ICFR Model and plan the activities to be undertaken in the year, by:

- Identifying the headings, accounts and disclosures that bear a significant risk and potentially have a material impact on financial information, thereby warranting special attention based on the materiality criteria defined.
- Linking these headings/accounts to business and support processes.
- Identifying the companies subject to supervision.

The risks defined will refer to possible material errors (intentional or otherwise) in relation to the financial information objectives: existence and occurrence; completeness; valuation; presentation, disclosure and comparability; and rights and obligations.

The GRC Suite IT tool, designed to ensure the integrity of ICFR, uniformly and systematically reflects all the activities involved in a process and associates them with existing risks and controls in the preparation of financial information.

 A specific process is in place to define the scope of consolidation, with reference to the possible existence of complex corporate structures, special purpose vehicles, holding companies. etc.

CriteriaCaixa's ICFR Function is responsible for supervising the implementation of the ICFR model at CriteriaCaixa subsidiaries, in addition to ensuring the appropriateness of the methodology implemented at each company and the homogenisation of the ICFR models in the Criteria Group.

In the event that a subsidiary has its own ICFR model, responsibility for overseeing it lies with the Board of Directors of that subsidiary, subject to supervision by CriteriaCaixa's ICFR Function.

• The process addresses other types of risk (operational, technological, financial, legal, reputational, environmental, etc.) insofar as they may affect the financial statements.

As indicated in the ICFR Process, the Criteria Group has a methodology to identify, revise and update the risks and controls that affect the generation of financial information, including risks of error or fraud. This process is performed by drawing up risk matrices and controls.

The components that comprise these matrices are as follows:

#### - Processes:

- Risks and control activities relating to the aforementioned processes are identified.

#### - Risks:

- Risk identification relates exclusively to the risk of material error and fraud in financial information reported to the markets.
- Furthermore, the impact of other types of risk (operational, financial, technological, and compliance, etc.) shall be taken into account in the identification of risks of material error in the financial information.
- As part of risk identification, any reports received via the confidential consulting and whistle-blowing channel relating to the lack of reliability in terms of the financial information shall be considered.

• Finally, which of the entity's governance bodies is responsible for overseeing the process.

The governing and management bodies receive periodic details on financial information, while the Audit and Control Committee monitors the generation, preparation and review of the financial information based on the review of the process carried out by the Internal Audit function and the External Audit opinions.

- **F.3. Control activities:** Investors should be reliably informed of the scope of the specific control activities the entity has implemented to mitigate the risk of errors or irregularities in financial reporting. Hands-on experience has helped identify certain critical areas such as: (i) procedures for confirming estimates and critical judgements; (ii) outsourced functions; and (iii) the systematisation and documentation of closing procedures.
  - F.3.1. Procedures for reviewing and authorising the financial information and description of ICFR to be disclosed to the markets, stating who is responsible in each case and documentation and flow charts of activities and controls (including those addressing the risk of fraud) for each type of transaction that may materially affect the financial statements, including procedures for the closing of accounts and for the separate review of critical judgements, estimates, evaluations and projections.

The Deputy General Manager of the Finance, Resources and Human Resources Division is responsible for preparing and reviewing financial information, requesting that the other Business Areas and Criteria Group companies ensure that the financial information submitted is sufficiently detailed.

The preparation and review of financial information rely on suitable human and technical resources which enable the Criteria Group to disclose accurate, truthful and understandable information on its transactions in compliance with applicable standards and to guarantee, through the establishment of control mechanisms, the reliability and integrity of the financial information. Also, financial reporting is monitored by the various hierarchical levels of the Deputy General Manager of the Finance, Resources and Human Resources Division, and, where applicable, double-checked with other Business Areas of the Criteria Group. Finally, the key financial information disclosed to the market is examined and approved by Criteria's Board of Directors.

The Criteria Group has in place a process whereby it constantly revises all documentation and formalisation of the activities carried out, any risks inherent in preparing the financial information and the controls needed to mitigate critical risks. This ensures that all documentation is complete and up-to-date.

In this connection, the documentation of the critical processes and control activities contains the following information:

- Description of control activities.
- Evidence to support the undertaking of said control activities.
- Control status: implemented, non-existent, not formally arranged.
- Purpose of control activities: preventive or detective.

- Whether the control mitigates a risk that may result in fraud or not.
- Importance of the control: key or standard control.
- Nature of the control.
- Level of control activity automation.
- Executor and supervisor of the control.
- Control frequency.
- Control support system.
- Financial assertions: existence and occurrence, completeness, valuation, rights and obligations, presentation, disclosure and comparability.
- Identified action plans associated with the control activity.

The ICFR function assesses the effectiveness of control activities through the results of evaluations received via the GRC Suite IT tool, meetings to ascertain understanding and verification with process supervisors and/or control activity supervisors, in addition to the information obtained from Internal Audit.

Based on the information provided, the ICFR function will take a decision on the appropriateness and sufficiency of the controls implemented, proposing the implementation of corrective measures, where applicable, for controls that are not deemed appropriate or sufficient.

As a supplement to the control activities described above, there are review and approval procedures applicable to balances and transactions qualifying as significant and containing a high degree of estimation or judgement, provided that the estimates or judgements used in the hypothetical scenario have a significant impact on financial information. These are documented in the Report of Judgements and Estimates submitted to Management and the Audit and Control Committee for review.

The Criteria Group has an upward internal key control certification process whereby the persons responsible for each of the controls identified shall submit certifications guaranteeing their efficient execution during the period in question. The process is carried out at least once a year, and whenever financial statements are drawn up.

The Deputy General Manager of the Finance, Resources and Human Resources Division informs the Audit and Control Committee of the outcome of this attestation process. Likewise, the Chairman of the Audit and Control Committee presents the results of the attestation process to the Board of Directors, for information purposes.

F.3.2. Internal control policies and procedures for IT systems (including secure access, control of changes, system operation, continuity and segregation of duties) giving support to key processes regarding the preparation and publication of financial information.

The IT systems referred to above are those used to directly prepare the financial information as well as those which are relevant in processing or controlling those transactions reflected in this information.

The policies and procedures referred to are those which establish how the systems and applications operate to: (a) maintain adequate control over access

to applications and systems; (b) establish the steps to be followed to ensure that new applications, or existing ones when these are modified, process the transactions adequately and provide reliable information; and (c) establish data recovery mechanisms as well as providing continuity to the processing and recording of transactions should the usual operating systems be interrupted.

The IT systems which support processes for the preparation of the financial information are subject to internal control policies and procedures which ensure completeness when preparing and publishing financial information, as listed below:

- Information Systems Use Policy, which aims to ensure suitable use of CriteriaCaixa's technical and IT resources.
- Information Security Policy, which aims to ensure that the technical and organisational measures required to prevent alteration, loss, unavailability and unauthorised processing of or access to Company resources and data are properly applied.
- Personal Data Protection Policy, which provides the guidelines that all areas of the Company must follow regarding the protection of personal data.
- Business Continuity Policy, which is intended to specify and establish the business continuity plan for any person or company that works for the Company.

The operational management of the security of CriteriaCaixa's information systems is outsourced to companies in the CaixaBank Group, which apply internal control policies and procedures in terms of information systems applicable to CriteriaCaixa.

Specifically, the following policies apply with regard to:

- Information Security Management System: An information security management system based on international best practices is in place.
- Operating and business continuity: There is an IT Contingency Plan in place to deal with serious situations to guarantee IT services are not interrupted, where the security and continuity aspects of the systems are managed by the CaixaBank Group and CriteriaCaixa, respectively.
- Information technology (IT) governance: The IT Governance model ensures that IT services are aligned with the Entity's business strategy.

The CaixaBank Group's IT services have been designed to meet the needs of the business, ensuring:

- Segregation of duties.
- Change management.
- Incident management.
- IT quality management.

- Risk management: operational, reliability of financial reporting, etc.
- Identification, definition and monitoring of indicators (scorecard).
- Existence of governance, management and monitoring committees
- Internal controls which include annual internal and external audits.

All information provided on CaixaBank in section F.3.2 of this report has been prepared based on information provided by that entity.

F.3.3. Internal control policies and procedures for overseeing the management of outsourced activities, and of the appraisal, calculation or valuation services commissioned from independent experts, when these may materially affect the financial statements.

With regards to the outsourced activities, the information should refer to those which execute or process transactions reflected in the financial statements, supervising its correct execution or processing and other relevant ICFR activities at the bank.

For all appraisals, judgements or calculations carried out by third parties, the bank should indicate if there are procedures in place to check the ability and independence of the third party and other relevant aspects (methods used, main assumptions, etc.).

With the exception of information system management outsourced to the CaixaBank Group, the CriteriaCaixa activity with the greatest involvement of external suppliers is real estate activity.

Certain registration functions in this activity that support processes involved in the preparation of financial information are outsourced, documented and, in large part, semiautomatic in information systems. Furthermore, control and review procedures are in place to supervise the adequate performance of the outsourced activities.

Furthermore, with regard to the measurement of the real estate activities portfolio, the carrying amount of its properties is periodically compared with its recoverable amount. To determine this recoverable amount, the Directors primarily consider appraisals by independent third-party experts. To this end, the Criteria Group has a corporate policy that guarantees the professional competence, independence and objectivity of external valuation agencies as provided for in legislation, under which these agencies must comply with neutrality, transparency and technical rigour requirements.

- **F.4. Information and communication**: the information sought is so investors know whether the entity has deployed procedures and mechanisms to convey the applicable action criteria to staff involved in drawing up financial information, and that they are aware of the information systems supporting these processes.
  - F.4.1. A specific function in charge of defining and maintaining accounting policies (Accounting Policies Area or Department) and settling doubts or disputes over their interpretation, which is in regular communication with the team in

charge of operations, and a manual of accounting policies regularly updated and communicated to all the entity's operating units.

Entities should accordingly state what Department or Area is entrusted with this responsibility, what position they hold within the organisation and if this function is exclusive. With regard to the manual of accounting policies, the bank should report on aspects such as: (i) the frequency with which this is updated; (ii) the main characteristics of the process; and (iii) the date of the latest update.

Responsibility for defining the accounting criteria of CriteriaCaixa lies with the Financial Management Area, under the Deputy General Manager of the Finance, Resources and Human Resources Division. The objective of the Finance Management Area is to establish the principles that govern the Criteria Group in terms of the recognition, measurement and accounting of its transactions, operations and events for the production and presentation of the Company's individual and consolidated financial information.

In this regard, there is an Accounting and Management Control Policy, a Group Accounting Principles Manual and other more specific accounting procedure manuals applicable to the Group. All these documents are available on CriteriaCaixa's intranet.

Specifically in terms of accounting policies, the Finance Management Area is tasked with solving any accounting matter regarding which questions arise in terms of the interpretation thereof, either because it is a new type of operation or because of any regulatory changes. Furthermore, in terms of one-off transactions, the Finance Management Area prepares documentation regarding their analysis and the study of the impact of these transactions on accounts.

Furthermore, it is responsible for monitoring the regulatory implementation of accounting aspects, and is responsible for training and updating the staff affected.

F.4.2. Mechanisms in standard format for the capture and preparation of financial information, which are applied and used in all units within the entity or group, and support its main financial statements and accompanying notes as well as disclosures concerning ICFR.

With regard to this recommendation, entities should report the main characteristics of the IT applications used by the units within the bank or group, in order to provide the information used in the financial statements, including those used in the aggregation and consolidation process of the information reported by the various units.

The Criteria Group has internal IT tools which guarantee the completeness and consistency of the processes for capturing and preparing financial information. All of these applications have IT contingency mechanisms which guarantee that the data are held and can be accessed in any circumstances.

To prepare the consolidated information, both CriteriaCaixa and other Criteria Group companies use specialist tools providing mechanisms to capture, analyse and prepare financial information in standard format. The accounts plan, which

is incorporated into the consolidation application, has been defined to comply with requirements of the various regulators.

The GRC Suite IT tool ensures the integrity of ICFR and uniformly reflects all the activities involved in a process and associates them with existing risks and controls.

- **F.5. Monitoring of system functionality**: The itemised information provided should show how the entity monitors ICFR, in order to prevent or remedy deficiencies in its design or operation, as well as to correct any incidents or weaknesses detected. The points to be covered concern ICFR monitoring by the audit committee and should reflect actions taken to this end during the financial year.
  - F.5.1. The monitoring activities undertaken by the Audit Committee and whether the bank has an internal audit function whose competencies include supporting the audit committee in its role of monitoring the internal control system, including ICFR. Describe the scope of the ICFR assessment conducted in the year and the procedure for the person in charge to communicate its findings. State also whether the bank has an action plan specifying corrective measures for any flaws detected, and whether it has taken stock of their potential impact on its financial information.

The ICFR monitoring activities refer to those undertaken by the audit committee. The bank's response should include information on whether these activities include (i) approval of the audit plans; (ii) ascertaining who shall carry these out; (iii) assessing the adequacy of the work carried out; (iv) reviewing and evaluating the results and their effect on financial information; and (v) prioritising and monitoring the corrective actions.

The internal audit function should state its position in the organisational chart, who it reports to, the main activities carried out and other relevant aspects (resources available, exclusivity in carrying out the function, etc.).

The statements on the scope of the ICFR assessment should reveal to what extent the various components of the financial information published have been supervised in the year (for example, whether the process for identifying and assessing risks in financial reporting has been assessed; whether the practices of the control environment and information system controls have been assessed; whether the efficiency of the design and the effective working of the system has been reviewed, etc.).

Notwithstanding the risk management and control functions of the Board of Directors, the Audit and Control Committee is responsible for overseeing the process for preparing and submitting financial information and the effectiveness of the Company's internal control and risk management systems, and to discuss with the auditors any significant weaknesses identified during the course of the audit.

To carry out this supervision function, the Audit and Control Committee reviews and evaluates the findings of the internal and external audits carried out, their possible impact on financial information and monitors, where applicable, the required corrective actions, considering the priority to be given to each one. It

also reviews and, where appropriate, submits the Annual Internal Audit Plan to the Board of Directors for approval, ensuring that its scope is sufficient to provide adequate coverage for the main risks to which CriteriaCaixa and its wholly owned subsidiaries are exposed.

CriteriaCaixa has an Internal Audit Unit, established to add value and improve the effectiveness of the internal control and risk management system of CriteriaCaixa and its wholly owned subsidiaries. This division is under the Audit and Internal Control Area functionally, reporting to the Audit and Control Committee, and answers administratively to the Chief Executive. It carries out its activities according to the principles of independence, objectivity and confidentiality, as set forth in the Regulatory Standard of the Internal Audit Function, which is approved by the Board of Directors after review by the Audit and Control Committee.

In carrying out its work, Internal Audit analyses the effectiveness of the procedures implemented by the Management, verifies compliance with the established controls and identifies opportunities for improvement. Finally, it issues a report containing its findings to the audited area and, if applicable, the recommendations on the audited process are presented. The results of the all the audits performed are submitted to the Audit and Control Committee for assessment and review.

In the area of financial information, Internal Audit reviews the functioning of the ICFR at the close of the year, and, together with the review of the existing controls and audits of other processes during the year, this makes it possible to draw a conclusion on the status of the ICFR at the Criteria Group level through the publication of an annual audit report.

The annual ICFR assessment at 31 December 2020 included the following activities:

- Review of the application of the CNMV reference framework and the application of the Criteria Group's policies and procedures.
- Evaluating the descriptive documentation of the relevant processes, risks and controls in drawing up the financial information.
- Verification of the operation of the control activities and evaluations for employees of the areas involved in the preparation of financial information and the ascending internal certification process for the key controls.

The Audit and Control Committee and senior management are informed of the results of the ICFR evaluation. These reports contain recommendations, their criticality, the time frame for resolving them and an action plan detailing corrective measures for mitigating risks in financial information.

For clarification: Saba Infraestructuras S.A., which is 99.52% owned by CriteriaCaixa, and its company group, has its own Internal Audit Department, which periodically reports updates on the main risks faced by the Company, the annual audit plan and the conclusions of audit engagements to CriteriaCaixa's Internal Audit Department.

F.5.2. A discussion procedure whereby the auditor (pursuant to TAS), the internal audit function and other experts can report any significant internal control weaknesses encountered during their review of the financial statements or other assignments, to the entity's senior management and its audit committee or Board of Directors. State also whether the entity has an action plan to correct or mitigate the weaknesses found.

The entity should report whether the audit committee has established a formal procedure whereby any significant internal control weaknesses can be reported to the bodies in question, as well as whether this procedure includes an assessment and corrective measures of the impact on its financial information.

CriteriaCaixa maintains fluid communication with the accounts auditor, who communicates with the members of the Audit and Control Committee. Management is kept permanently informed of the conclusions reached during the review of the financial statements. The auditors attend meetings of the Audit and Control Committee, at which they report on the audit plan, the state of progress in the review of annual and interim financial reporting, and their conclusions prior to the authorisation for issue of the accounts, including, if applicable, any significant internal control weaknesses.

In addition, and within its areas of activity, Internal Audit's reviews conclude with the issue of a report evaluating the relevant risks and the effectiveness of internal control of the processes and the transactions analysed. It also evaluates the possible control weaknesses and shortcomings and formulates recommendations to correct them. The Internal Audit reports are forwarded to Management, and the Audit and Control Committee is informed of the main conclusions of the reports. In addition, the Audit and Control Committee at all of its ordinary meetings also issues a report on the activities carried out by the Internal Audit Area, with specific information on all significant weaknesses identified during the reviews made during the reporting period.

Internal Audit continuously monitors compliance with all recommendations issued. This monitoring information, as well as the relevant incidents identified in the Internal Audit reviews, are reported to the Audit and Control Committee and senior management.

**F.6. Other relevant information:** The entity should list here any additional information it deems necessary to better interpret its ICFR mechanisms, providing these have not been detailed in previous responses.

N.A.

#### F.7. External auditor's report

F.7.1. Whether the ICFR information disclosed to the market has been reviewed by the external auditor, in which case the corresponding report should be attached as an appendix. Otherwise, explain why.

If section F of the ACGR regarding the description of the main characteristics of internal control over financial reporting has been reviewed by the external auditor, pursuant to the professional guidelines established for corporations,

this report shall be published in its entirety as an appendix to the ACGR. If this is not the case, the ACGR shall contain an explanation as to the reasons why the ICFR information has not been reviewed by the auditor.

Alternatively, if the auditor has carried out a more extensive review based on international generally-accepted auditing standards, using as a reference a generally-accepted internal control framework, which offer a certain degree of security on the design and/or working and/or efficiency of ICFR (along the lines of the SOX compliance report in the United States), this report shall also be published as an appendix to the ACGR.

In accordance with the recommendation concerning the "Guidelines for Action and Format of the Auditor's Report referring to information relating to Internal Control over Financial Reporting (ICFR) in Listed Companies" published by the National Securities Market Commission on its website, the accounts auditor of CriteriaCaixa has reviewed the information on the internal control over financial reporting system.

The final report concludes that, as a result of the procedures applied regarding information on ICFR, there are no relevant inconsistencies or incidents. This report is attached as an Appendix to the Annual Corporate Governance Report.

#### **G** OTHER INFORMATION OF INTEREST

#### Additional information on section C.2.2

As a consequence of the powers attributed, the most important actions of the Audit and Control Committee in 2020 were:

- At the meeting held on 18 March 2020: 1) Acknowledgment of the resignation of a member of the Committee and reappointment of the Chairman of the Committee; 2) Examination of the separate and consolidated financial statements and separate and consolidated management reports for 2019; 3) Review of the draft External Audit Reports for 2019; 4) Review of the auditor's letter on independence; 5) Approval of the Report on the independence of the auditor; 6) Statement of non-financial information; 7) Information on the Internal Control over Financial Information (ICFR) system; 8) Internal Audit reports on ICFR and the statement of non-financial information; 9) Preparation of the separate and consolidated financial statements and separate and consolidated management reports for 2019, the Annual Corporate Governance report and Statement of non-financial information. Proposed distribution of profits for 2019; 10) Contracting of services to be provided by the external auditor other than auditing; 11) Review of the Internal Audit reports since the last meeting; 12) Review of the Annual Report on Internal Audit activities; 13) Approval and submission to the Board of Directors of the annual report of the Code of Conduct Monitoring Committee for 2019; 14) Approval and submission to the Board of Directors of the Criteria Group's Consolidated Annual Crime Prevention Report for 2019; and 15) Review of the services provided between the Criteria Group and the CaixaBank Group in 2019.
- At the meeting held on **22 June 2020**: 1) Review of the External Audit annual planning; 2) Monitoring of the corporate risks of the holding business and the real estate business; 3) Review of the Internal Audit reports since the last meeting; 4) Review of the scope on ICFRS; 5) Notification of the rental of commercial premises to CaixaBank; and 6) Review of the proposed amendment of corporate policies.
- At the meeting held on **27 July 2020**: 1) Information on the Internal Control over Financial Reporting System (ICFRS); 2) Examination and submission to the Board of Directors of the condensed interim consolidated financial statements and the interim management report for the first half of 2020; 3) Status of the Limited Review of the half-yearly consolidated interim Financial Statements; 4) Contracting of services to be provided by the external auditor other than audit services; 5) Review of Internal Audit Reports since the last meeting; and 6) Review of the proposed amendment of the Internal Rules of Conduct on Matters Related to the Securities Market.
- At the meeting held on **10 December 2020**: 1) Review of the impairment test; 2) Review of the accounting treatment of Saba Infraestructuras, S.A.; 3) Planning of the External Audit; 4) Contracting of services to be provided by the external auditor other than auditing; 5) Review of the Internal Audit Reports since the last meeting; 6) Approval and submission to the Board of Directors of the 2021 Audit Plan; and 7) Monitoring the corporate risks of the holding business and the real estate business.

#### Additional information on section E.6

The response and monitoring plans for the main risks to which the Criteria Group is exposed are as follows:

#### 1) Strategic risks

Through the CRM Model, CriteriaCaixa's Internal Control function monitors and reports to management and the governing bodies on the status of strategic risks and associated controls to mitigate them.

#### 2) Financial risks

#### 2.1 Liquidity risk

CriteriaCaixa monitors liquidity risk by consistently monitoring management indicators: debt ratio (net debt to the market value of assets and gross debt to the market value of assets, plus cash and cash equivalents), liquidity available at certain terms, and the interest coverage ratio.

Practically all the Group's financing matures in the long term. In this regard, the Group continues its efforts to diversify funding sources, and managing the repayment terms of its debt and the cost thereof.

#### 2.2 Credit risk

The main credit risk relates to the investments in associates, mainly listed associates. The risk in investments of this nature is associated with the performance of the business of the investee, and the possible bankruptcy thereof, since the market price of the shares is a mere indicator. The Investments area monitors the results generated by CriteriaCaixa's holdings, carries out regular impairment tests and analyses the corresponding returns for the Group.

Further, the Criteria Group's policy is to invest cash surpluses in liquid financial products, offered by or deposited in solvent entities, mostly with counterparties with investment grade ratings.

#### 2.3 Impairment risk (of stakes, real estate assets and other assets)

CriteriaCaixa's Investment Area monitors these stakes on an ongoing case-by-case basis to be able, at any time, to take the most appropriate decisions on the basis of the market performance observed and predicted and of the Group's strategy. Also, the values are subject to ongoing monitoring, in order to assess whether there is any objective evidence of impairment.

Monitoring of the main investees is also performed by analysts responsible exclusively for monitoring changes in economic and financial data and for understanding and issuing alerts in the event of changes in regulations and business, and fluctuations in competition in the countries and sectors in which the investees operate.

Further, to ensure that the portfolio of real estate assets is recognised at its fair value in the balance sheet, the Criteria Group uses internal models to determine the adjustments to the main valuation given by full individual appraisals or to appraisals by independent experts carried out on a regular basis.

In particular, the internal valuation model factors in, among others, the Criteria Group's sales experience for each type of asset or the estimated sales costs to disposal of the asset.

With regard to the impairment of other assets, the Tax and Legal Area verifies on a semi-annual basis the existence of a forecast of future fiscal gains that will allow the recovery of deferred tax assets recognised in the financial statements.

#### 2.4 Market risk

- <u>2.4.1. Price risk</u>: CriteriaCaixa continually monitors management indicators to oversee price risk: daily changes in the gross and net market value of its assets.
- <u>2.4.2. Interest rate risk</u>: The Group regularly monitors the impact of interest rate fluctuations. In order to mitigate the risk of fluctuations in interest rates on floating rate borrowings, CriteriaCaixa's management evaluates whether or not to arrange swaps depending on current and forecast interest rates.
- <u>2.4.3. Foreign currency risk</u>: Management regularly evaluates whether or not to take hedging positions against foreign currency risk for material expected cash flows.

The Criteria Group may also be indirectly exposed to foreign currency risk through the foreign currency investments made by investees due, in certain cases, to the major international presence of these companies. These risks are assessed and, if applicable, hedged by the investee itself.

#### 2.5 Risk associated with the reliability of financial reporting

The Criteria Group has an appropriate and effective Internal Control over Financial Reporting System; further details are provided in heading F of this document.

#### 3) Operational risks

Through the CRM Model, CriteriaCaixa monitors and reports to management and/or governance bodies on the status of operational risks and associated controls to mitigate them.

#### 4) Legal/compliance risks

The areas whose business is exposed to compliance risk implement and manage level one controls to detect potential non-compliance risks and act effectively to mitigate them, and ongoing collaboration with the advisory functions is essential.

CriteriaCaixa employees also have a whistle-blowing channel on the corporate intranet used to submit enquiries about the interpretation and application of the Code of Business Conduct and Ethics, the Policy on the Use of Information Systems, the Crime Prevention Policy and the Internal Control over Financial Reporting (ICFR) Policy, and to report any breaches of these internal rules.

In order to manage compliance risk, the Board of Directors and management encourage the dissemination and promotion of the values and principles set out in the Code of Ethics and other codes of conduct, and their members and other employees must ensure that they are compliant as a core criteria guiding their professional activities.

They must also ensure that their procedures are at all times consistent with current legislation, regulatory standards and codes of conduct and standards, putting in place mechanisms to prevent issues arising, detect trends and understand new developments as they arise. Cooperation with advisory functions is therefore essential.

This annual corporate governance report was approved by the bank's Board of Directors at its meeting on 18 March 2021.

Indicate whether any Directors or members of the governing body voted against or abstained from voting on the approval of this Report.

This annual corporate governance report was approved unanimously.

## Criteria Caixa, S.A.U.

Informe de auditor Información relativa al Sistema de Control Interno sobre la Información Financiera (SCIIF) ejercicio 2020



# Informe de auditor sobre la Información relativa al Sistema de Control interno sobre la Información Financiera (SCIIF)

A los administradores de Criteria Caixa, S.A.U.:

De acuerdo con la solicitud del Consejo de Administración de Criteria Caixa, S.A. (en adelante, la Entidad) y con nuestra carta propuesta de fecha 10 de febrero de 2021, hemos aplicado determinados procedimientos sobre la "Información relativa al SCIIF" adjunta incluida en el apartado F "Sistemas internos de control y gestión de riesgos en relación con el proceso de emisión de la información financiera (SCIIF)" del Informe Anual de Gobierno Corporativo de Criteria Caixa, S.A. correspondiente al ejercicio 2020, en el que se resumen los procedimientos de control interno de la Entidad en relación a la información financiera anual.

Los administradores son responsables de adoptar las medidas oportunas para garantizar razonablemente la implantación, mantenimiento y supervisión de un adecuado sistema de control interno, así como del desarrollo de mejoras de dicho sistema y de la preparación y establecimiento del contenido de la Información relativa al SCIIF adjunta.

En este sentido, hay que tener en cuenta que, con independencia de la calidad del diseño y operatividad del sistema de control interno adoptado por la Entidad en relación con la información financiera anual, éste sólo puede permitir una seguridad razonable, pero no absoluta, en relación con los objetivos que persigue, debido a las limitaciones inherentes a todo sistema de control interno.

En el curso de nuestro trabajo de auditoría de las cuentas anuales y conforme a las Normas Técnicas de Auditoría, nuestra evaluación del control interno de la Entidad ha tenido como único propósito el permitirnos establecer el alcance, la naturaleza y el momento de realización de los procedimientos de auditoría de las cuentas anuales de la Entidad. Por consiguiente, nuestra evaluación del control interno, realizada a efectos de dicha auditoría de cuentas, no ha tenido la extensión suficiente para permitirnos emitir una opinión específica sobre la eficacia de dicho control interno sobre la información financiera anual regulada.

A los efectos de la emisión de este informe, hemos aplicado exclusivamente los procedimientos específicos descritos a continuación e indicados en la *Guía de Actuación sobre el Informe del auditor referido a la Información relativa al Sistema de Control Interno sobre la Información Financiera de las entidades cotizadas*, publicada por la Comisión Nacional del Mercado de Valores en su página web, que establece el trabajo a realizar, el alcance mínimo del mismo, así como el contenido de este informe. Como el trabajo resultante de dichos procedimientos tiene, en cualquier caso, un alcance reducido y sustancialmente menor que el de una auditoría o una revisión sobre el sistema de control interno, no expresamos una opinión sobre la efectividad del mismo, ni sobre su diseño y su eficacia operativa, en relación a la información financiera anual de la Entidad correspondiente al ejercicio 2020 que se describe en la Información relativa al SCIIF adjunta. En consecuencia, si hubiéramos aplicado procedimientos adicionales a los determinados por la citada Guía o realizado una auditoría o una revisión sobre el sistema de control interno en relación con la información financiera anual regulada, se podrían haber puesto de manifiesto otros hechos o aspectos sobre los que les habríamos informado.



Asimismo, dado que este trabajo especial no constituye una auditoría de cuentas ni se encuentra sometido a la normativa reguladora de la actividad de auditoría de cuentas vigente en España, no expresamos una opinión de auditoría en los términos previstos en la citada normativa.

Se relacionan a continuación los procedimientos aplicados:

- 1. Lectura y entendimiento de la información preparada por la entidad en relación con el SCIIF información de desglose incluida en el Informe de Gestión y evaluación de si dicha información aborda la totalidad de la información requerida que seguirá el contenido mínimo descrito en el apartado F, relativo a la descripción del SCIIF, del modelo de IAGC según se establece en la Circular 5/2013 de 12 de junio de 2013 de la Comisión Nacional del Mercado de Valores (CNMV), y modificaciones posteriores, siendo la más reciente la Circular 1/2020, de 6 de octubre de la CNMV (en adelante, las Circulares de la CNMV).
- 2. Preguntas al personal encargado de la elaboración de la información detallada en el punto 1 anterior con el fin de: (i) obtener un entendimiento del proceso seguido en su elaboración; (ii) obtener información que permita evaluar si la terminología utilizada se ajusta a las definiciones del marco de referencia; (iii) obtener información sobre si los procedimientos de control descritos están implantados y en funcionamiento en la entidad.
- 3. Revisión de la documentación explicativa soporte de la información detallada en el punto 1 anterior, y que comprenderá, principalmente, aquella directamente puesta a disposición de los responsables de formular la información descriptiva del SCIIF. En este sentido, dicha documentación incluye informes preparados por la función de auditoría interna, alta dirección y otros especialistas internos o externos en sus funciones de soporte a la Comisión de Auditoría y Control.
- 4. Comparación de la información detallada en el punto 1 anterior con el conocimiento del SCIIF de la entidad obtenido como resultado de la aplicación de los procedimientos realizados en el marco de los trabajos de la auditoría de cuentas anuales.
- 5. Lectura de actas de reuniones del Consejo de Administración, Comisión de Auditoría y Control y otras comisiones de la entidad a los efectos de evaluar la consistencia entre los asuntos en ellas abordados en relación con el SCIIF y la información detallada en el punto 1 anterior.
- Obtención de la carta de manifestaciones relativa al trabajo realizado adecuadamente firmada por los responsables de la preparación y formulación de la información detallada en el punto 1 anterior.

Como resultado de los procedimientos aplicados sobre la Información relativa al SCIIF no se han puesto de manifiesto inconsistencias o incidencias que puedan afectar a la misma.

Este informe ha sido preparado exclusivamente en el marco de los requerimientos establecidos por el artículo 540 del texto refundido la Ley de Sociedades de Capital y por las Circulares de la CNMV a los efectos de la descripción del SCIIF en los Informes Anuales de Gobierno Corporativo.

PricewaterhouseCoopers Auditores, S.L.

Guillermo Cavia González

19 de marzo de 2021

INSTITUTO DE CENSORES
JURADOS DE CUENTAS
DE ESPAÑA

PricewaterhouseCoopers
Auditores, S.L.

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SELLO CORPORATIVO:

Informe sobre trabajos distintos
a la auditoría de cuentas