

**Applus Services, S.A.**

**Call Notice for the Annual General Shareholders Meeting**

The Board of Directors of the company Applus Services, S.A. (hereinafter, “**Applus**” or the “**Company**”) has agreed to convene the Annual General Shareholders’ Meeting to take place on 28 May 2020 at 12:00 PM or, if the necessary quorum is not reached, on 29 May 2020 at 12:00 PM on second call, in both cases at the registered offices, in calle Campezo número 1, Parque Empresarial Las Mercedes, Edificio 3, Planta 4, 28022 Madrid. The attendance cards issued for the first call will also be valid for the second call

**It is expected that the General Shareholders’ Meeting will be held on second call.**

The Annual General Shareholders’ Meeting will take place in accordance with the following

**AGENDA**

- First.-** Review and approval of the Individual Annual Accounts and Management Report of Applus, as well as the Consolidated Annual Accounts of Applus and its subsidiaries and the Consolidated Management Report, for the financial year ended on 31 December 2019
- Second.-** Review and approval of the consolidated non-financial information report for the financial year ended on 31 December 2019
- Third.-** Approval of the proposed allocation of Applus’ profits of the financial year ended on 31 December 2019
- Fourth.-** Approval of the management and performance of the Board of Directors of Applus during the financial year ended on 31 December 2019
- Fifth.-** Re-election of Deloitte, S.L. as external auditor of the Company and its consolidated Group for the financial year 2020
- Sixth.-** Re-election of Mr. Nicolás Villén Jiménez as independent director
- Seventh.-** Authorization, if applicable, to the Board of Directors for the potential acquisition of its own shares of the Company, in accordance with article 146 of the Spanish Companies Act
- Eighth.-** Authorisation to the Board of Directors to increase the share capital within a period of five years, with the power to exclude pre-emptive rights, up to a maximum nominal amount of 20% of the existing share capital if pre-emptive rights are excluded, pursuant to the provisions of articles 297.1.b)

and 506 of the Spanish Companies Act

- Ninth.-** Authorisation to the Board of Directors to issue debentures or bonds that are exchangeable for and/or convertible into shares of the Company for a maximum amount of Eur 300 million within a period of five years, with the power to exclude pre-emptive rights, and to increase the share capital to the extent required for conversion, up to a maximum nominal amount of 20% of the existing share capital if pre-emptive rights are excluded, pursuant to the provisions of article 511 of the Spanish Companies Act
- Tenth.-** Advisory vote regarding the 2019 Directors' Remuneration Annual Report
- Eleventh.-** Delegation of powers to formalize and implement the resolutions adopted by the General Shareholders' Meeting

#### **SPECIAL MEASURES ADOPTED DUE TO THE STATE OF ALARM**

Given the situation created by the COVID-19 pandemic, in anticipation that on the date of the General Shareholders' Meeting, the state of alarm established by Royal Decree 463/2020 continues or the public authorities adopt other measures that prevent attendance to the meeting, and in order for the Shareholders to be able in any case to exercise their rights without jeopardizing their health or that of other people involved in the organization and holding of such General Shareholders' Meeting, the Board of Directors has adopted the following special measures in relation to this General Shareholders' Meeting:

- i. To strongly urge the Shareholders or their representatives not to physically attend the General Shareholders' Meeting, regardless of the fact that the current restrictions on the movement of people will have been lifted on the date of the meeting, given the convenience of avoiding meetings in enclosed public places. In this sense, the Company has enabled this year the possibility to remotely assist to the General Shareholders' Meeting in real time, which untied to the representation and voting procedures through electronic communication means already available at previous General Shareholders' Meetings. All of these systems and procedures are described in detail later in this call notice as well as on the corporate website, [www.applus.com](http://www.applus.com).
- ii. Strictly limit access to the meeting room where the Meeting is held to shareholders who wish to physically attend or their representatives, members of the Board of Directors and persons inside or outside to the Company whose attendance is essential to make General Shareholders' Meeting possible.
- iii. Suspend the cocktail that traditionally takes place after the General Shareholders' Meeting is held, as well as the usual delivery of gifts to the attending Shareholders.
- iv. In the event that some or all of the members of the Board of Directors could not physically move to the venue of the General Shareholders' Meeting as a result of the

measures taken against the pandemic in their countries of residence, to enable the necessary technical means so that they can remotely connect to it in real time and participate in the General Shareholders' Meeting by using long-distance communication methods.

- v. Finally, in the event that the current state of alarm is extended until the General Shareholders' Meeting date or that the public authorities adopt other measures that prevent physical attendance to it, said General Shareholders' Meeting will be exclusively held remotely, this is, without the physical assistance of the Shareholders and their representatives or the directors. Shareholders would be informed of this circumstance through the publication of a supplement to the present convening notice, in accordance with the provisions of Royal Decree-Law 8/2020, of March 17.

### **SUPPLEMENT TO THE CALL NOTICE FOR THE ANNUAL GENERAL SHAREHOLDERS' MEETING AND SUBMISSION OF NEW PROPOSALS**

Shareholders representing at least three per cent (3%) of the share capital may request the publication of a supplement to the present convening notice, including one or several items in the agenda. This right must be exercised by giving notice thereof through a reliable notification, to be received at the Company's headquarters (Applus Services, S.A., calle Campezo número 1, Parque Empresarial Las Mercedes, Edificio 3, Planta 4, 28022 Madrid) within five days following the publication of the calling of the meeting, indicating the identity of the Shareholders exercising the right and the number of shares they hold, and the items to be included in the Agenda, attaching a justification or justified resolution proposals concerning such items and, as the case may be, any other documentation that may apply.

In addition, Shareholders holding at least three per cent (3%) of the share capital may submit, pursuant to a notice served through a reliable notification to be received at the Company's headquarters within five days following publication of the calling of this meeting duly justified resolution proposals regarding matters that have already been included or that must be included in the Agenda. The above is understood without prejudice to the right assisting any shareholder during the course of the General Shareholders' Meeting to formulate alternative proposals or regarding items that are not required to be included in the agenda, in the terms provided in the Spanish Companies Act.

### **INTERVENTION OF A NOTARY PUBLIC AT THE MEETING**

In accordance with article 203 of the Spanish Companies Act in connection with article 101 of the Commercial Register Regulations and article 7.5 and 13.5 of the Regulation of the General Shareholders' Meeting, the Board of Directors has requested the presence of a notary public to issue the minutes of the General Shareholders' Meeting.

### **RIGHT TO ATTEND AND TO VOTE**

In accordance with articles 15 and 17 of the Company's Bylaws and 7.4 and 14 of the Regulation of the General Shareholders' Meeting, any Shareholder who, five days prior to the date expected to hold the General Shareholders' Meeting upon first call holds one or more shares registered with the Book Entry Register ("*Registro de Anotaciones en Cuenta*"), may, physically or electronically, attend and vote at the General Shareholders' Meeting.

Shareholders entitled to attend must provide evidence of their condition as such by means of the corresponding legitimacy certificate ("*certificado de legitimación*") or the attendance card, which shall be issued by the Company or, at request of the latter, by the entity in charge of the Book Entry Register acting as depositary of the shares.

For the purpose of evidencing the identity of the Shareholders attending physically, or any valid proxies thereof, at the entrance of the venue of the General Shareholders' Meeting, attendants may be requested to provide their Identity Card ("*Documento Nacional de Identidad*"), the documents evidencing their capacity as representative or any other official document generally accepted for these purposes.

Shareholders who wish to attend the Meeting electronically must follow the instructions established below.

Shareholders entitled to attend the General Shareholders' Meeting may exercise voting rights, in person or by proxy, by the following manners: (i) by physically attending and casting a vote at the meeting, by means of a duly signed and completed attendance and voting card; or (ii) by electronically attending and voting at the meeting, by their prior identification through the corporate website of the Company ([www.applus.com](http://www.applus.com)) in accordance with the instructions established below for remote attendance; or (iii) by voting at the Shareholder Information Office ("*Oficina de Información al Accionista*") (Applus Services, S.A., Ronda de la Font del Carme s/n, Bellaterra, Cerdanyola del Vallès, 08193 Barcelona), by means of a duly signed and completed attendance and voting card; or (iv) by voting by post, by means of a duly signed and completed attendance and voting card, or (v) by electronic communication pursuant to the established procedure, using the form available at the Company's website ([www.applus.com](http://www.applus.com)).

Shareholders wishing to vote at the Shareholder Information Office, by post or by electronic communication must indicate their vote for each item included in the Agenda. If they fail to indicate their vote in connection with any item in the Agenda, they shall be deemed to vote in favour of the proposals of the Board of Directors regarding the items included in the Agenda and against the new items in the Agenda and new resolution proposals presented, as the case may be, by the Shareholders pursuant to article 519 of the Spanish Companies Act.

A vote casted at the Shareholders' Information Office ("*Oficina de Información al Accionista*") by post or by electronic communication may only be rendered without force or effect: (i) as a result of its subsequent express revocation, using the same method used to cast the vote and within the period provided to cast such vote; or (ii) by the voting Shareholder attending, physically or electronically, to the General Shareholders' Meeting.

In the event that a Shareholder should cast his/her vote one or more times pursuant to the same or to a different long-distance communication method, the last vote received shall prevail, and those received on prior dates shall be rendered invalid.

## **PROXIES**

All Shareholders entitled to attend may be represented at the General Shareholders' Meeting by another person, who does not necessarily need to be a Shareholder, in compliance with the requirements and formalities set forth for such purposes.

The delegation must be given in writing, and must be a special proxy for each General Shareholders' Meeting, unless the representative is the spouse, ascendant or descendant of the Shareholder (evidenced by presenting the documentation showing the relevant family relationship) or if the representative is an entity/individual holding a general power of attorney to manage all the Shareholder's assets in Spain set forth in a public deed. The representation may be also granted by post or by electronic communication, provided that the identity of the representative and the security of the relevant electronic communications are ensured.

Designated representatives physically attending the General Shareholders' Meeting must identify themselves by their Identity Card or Passport, and hand over or facilitate a printed copy of the proxy, as the case may be, by post or by electronic means, duly signed by the representative and by the represented Shareholder.

Representatives who wish to attend the Meeting electronically must follow the instructions established below.

Proxies are always revocable. For the revocation to be enforceable, notice thereof must be given to the Company in the same terms used to give notice of the proxy. Physical or electronic attendance to the General Shareholders' Meeting by the Shareholder shall be deemed a revocation of the proxy. Any vote casted by any means of long-distance communication shall render without force or effect any proxy granted by electronic means or by post, whether prior (which shall be deemed revoked) or subsequent (which shall be deemed not given). The proxy shall likewise be rendered without force or effect as a result of the Company becoming aware of the transfer of the shares.

Shareholders who are not of legal age or incapacitated persons and Shareholders that are legal entities shall be represented by their legal representatives duly appointed as such.

A Shareholder may not have more than one representative at the General Shareholders' Meeting, both in the case of legal representation and in the event that the Shareholder should delegate the right to attend the meeting.

In the case of proxies sent to the Company or conferred in favour of its Directors, whether directly or through the entities acting as depositaries of the shares or in charge of the book entry register, the following rules shall apply, save as otherwise stated by the represented Shareholder: (i) unless otherwise stated by the Shareholder conferring its representation, it shall be understood to have given specific instructions to the representative to vote in favour of the proposals made by the Board of Directors in respect of the items comprised in the Agenda of the General Shareholders' Meeting, and against the resolution proposals that have not been formulated by the Board of Directors; (ii) in the absence of designation of the person who is to act as representative, the delegation shall be deemed conferred upon the Chairman of the General Shareholders' Meeting; (iii) such representation shall be extended to matters not included in the Agenda of the meeting that may however be submitted to a vote at the General Shareholders' Meeting. In this last case, and unless otherwise instructed by the represented Shareholder, the representative shall cast a negative vote.

If voting instructions would have been given by the represented Shareholder, the representative shall cast a vote in compliance with such instructions, and shall be obliged to keep such instructions for one year as from the date on which the General Shareholders' Meeting was held. The representative may represent more than one Shareholder, without limitation as to the number of represented Shareholders. Should a representative hold proxies from several Shareholders, he/she may cast different votes depending on the instructions given by each Shareholder.

In accordance with the provisions of articles 523 and 526 of the Spanish Companies Act regarding potential conflicts of interest, the Director in favour of which a Shareholder grants a proxy may not cast a vote corresponding to the represented shares in those items of the Agenda where he/she has a conflict of interest, unless he/she received specific voting instructions for each of such items from the Shareholder. If there are no specific voting instructions, the proxy shall be considered to have been given to the Secretary of the Board of Directors.

In accordance with article 524 of the Spanish Companies Act, entities appearing as Shareholders in accordance with the accounting register of the shares but acting on behalf of several persons may, in any case, divide their vote, and cast votes in a divergent manner in compliance with different voting instructions, if received. These intermediaries may delegate their vote to each indirect titleholder or to third parties designated by the latter, and the number of proxies conferred may not be limited.

#### **REMOTE ATTENDANCE AND PROXIES AND VOTING PRIOR TO THE ANNUAL GENERAL SHAREHOLDERS' MEETING USING LONG-DISTANCE COMMUNICATION METHODS**

a) Remote attendance:

Pursuant to the provisions of Articles 17.1 of the Company's Bylaws and 7.4 and 17.2 of the Regulation of the General Shareholders' Meeting, Shareholders (or their representatives) may exercise their right to attend the General Shareholders' Meeting remotely, with due adherence to the following instructions.

#### a.1) Prior registration

Shareholders who wish to attend the Meeting electronically must register 24 hours before the date scheduled for the General Shareholders' Meeting, at first call, i.e., before 12:00 PM on 27 May 2020. To do so, the Shareholder must access the General Shareholders' Meeting section of the Company's website ([www.applus.com](http://www.applus.com)), follow the instructions and fill in the necessary registration data. This prior registration requirement will not be applicable to representatives, to whom the Company -once the condition of shareholder of whom they represent has been verified in accordance with the provisions of section a.3) below- will give access to the remote attendance platform so that they can connect to it in accordance with the provisions of section a.4) below.

The guarantees the Board of Directors consider suitable to ascertain the authenticity and identity of the Shareholder attending remotely are (i) the recognised electronic signature and the advanced electronic signature, provided they are based on the Electronic User Certificate issued by the Spanish Public Authority of Certification (CERES), dependent from the Spanish National Mint's Public Certification Authority with respect to which no revocation has been registered, or the recognised electronic certificate forming part of the electronic Identity Card issued pursuant to the Royal Decree 1553/2005 of 23 December regulating issuance of National Identity Cards and their electronic signature certificates, and (ii) the user/password credentials that the Shareholder will receive at their e-mail address after the verification of their identity and status as Shareholder using the special registration form available in the General Shareholders' Meeting section of the Company's website ([www.applus.com](http://www.applus.com)).

If the person who will attend the Meeting electronically has been conferred a delegation in its favour, the Shareholder who has delegated it must communicate to the representative such delegation and, in addition, unless the delegation was made electronically, a copy of the card must be sent to the Company (Applus Services, S.A., Relación con Inversores / Junta General, Ronda de la Font del Carme s/n, Bellaterra, Cerdanyola del Vallés, 08193 Barcelona), together with the Identity Document or Passport of the representative, before 12:00 on the day before to the date scheduled for the General Shareholders' Meeting on first call, this is, before 12:00 PM on 27 May 2020 and to identified as instructed.

#### a.2) Submission of interventions and questions

Shareholders who, in the exercise of their rights, intend to remotely intervene at the Meeting and, where appropriate, request information or clarifications in relation to the items comprised in the Agenda, request clarifications regarding the publicly accessible information which the Company should have provided to the Spanish National Securities Market Commission since the last Annual General Shareholders' Meeting, and concerning the auditor's report or make the proposals allowed by the law, must formulate in writing and send their intervention, question or proposal in the same act of registration . With respect to representatives, they must formulate in writing and send their intervention, question or proposal by email ([juntageneral@applus.com](mailto:juntageneral@applus.com)) until the registration closing time contemplated in the previous section (this is, before 12:00 PM on 27 May 2020).

The remote attendee who wishes to have his/her intervention recorded in the minutes of the General Shareholders' Meeting must indicate this clearly and expressly in the text of his/her intervention. The remote attendees interventions will be read by the Secretary of the Board in attention to their relevance during the turn of interventions. Requests for information or clarification made by remote attendees will be answered in writing within the seven days following the General Shareholders Meeting, in accordance with the provisions of the Spanish Companies Act.

a.3) Accreditation of the Shareholder status of registered persons

Between the end date of the registration period and the date of the General Shareholders' Meeting, the Company will verify the Shareholder status of the persons registered in the established manner and within the established deadline.

The remote attendance of the registered Shareholder shall be subject to confirmation that the shares are registered with the Book Entry Register five days before the date on which the General Shareholders' Meeting is held. Registered Shareholders who lose this condition will be unable to attend the annual General Shareholders' Meeting remotely nor, where appropriate, their representatives.

In the event of any discrepancy between the number of shares notified by the Shareholder (or his/her representative) attending and voting remotely and the number of shares listed in the Book Entry Register, pursuant to quorum and voting conditions, the number of shares in the register will be considered as valid.

a.4) Exercise of the right to attend the Meeting

The registered Shareholder or his/her representative shall connect, having previously accredited his/her identity, via the Company's website ([www.applus.com](http://www.applus.com)), in the General Shareholders' Meeting section, between 11:15 AM and 11:45 AM on the day of the General Shareholders' Meeting.

After this time, it will not be possible to connect remotely to the meeting. The Shareholder or his/her representative may follow the broadcast of the meeting and vote on the different items of the Agenda following the instructions therein indicated.

No interventions or questions made by Shareholders registered as remote attendees who fail to connect on the day of the Meeting, as provided in this section, shall be discussed as they shall be considered as not having attended the General Shareholders' Meeting. The same rule will be applied to the interventions and questions made by the representatives as provided in section a.2) above.

b) Voting at the Shareholder Information Office

In the event that a Shareholder decides to cast a vote, in person or by representation, at the Shareholder Information Office (Applus Services, S.A., Ronda de la Font del Carme s/n, Bellaterra, Cerdanyola del Vallès, 08193 Barcelona), he/she must submit the attendance and



voting card clearly showing the identity of the Shareholder, the number of shares he/she holds, its vote on each item of the Agenda, and its autograph signature, and show the relevant Identity Document or Passport, if the Shareholder is an individual. Likewise, in the event of a proxy, both if the Shareholder is an individual and if it is a legal entity, the representative must show the document evidencing his/her representation. To be valid, the vote shall be casted before 12:00 PM of the day prior to the date on which the General Shareholders' Meeting is to be held in first call, i.e., prior to 12:00 PM of 27 May 2020

c) Representation and voting by post

To confer a proxy or to vote by post, a duly completed and signed attendance and voting card must be sent to the Company (Applus Services, S.A., Investor Relations/General Shareholders' Meeting, Ronda de la Font del Carme s/n, Bellaterra, Cerdanyola del Vallès, 08193 Barcelona) in a sealed envelope. To be valid, long-distance proxies and long distance votes sent by post must be received by the Company before 12:00 PM of the day prior to the date on which the General Shareholders' Meeting is to be held in first call, i.e., prior to 12:00 PM of 27 May 2020.

d) Representation and voting by electronic communication

Shareholders that wish to confer a proxy or vote by electronic communication must do so through the Company's website ([www.applus.com](http://www.applus.com)), in the section corresponding to the General Shareholders' Meeting, following the instructions specified for such purposes in each screen of the aforementioned website, and completing the forms made available therein. For these purposes, they shall evidence their identity by means of (i) the Electronic User Certificate issued by the Spanish Public Certification Authority (*Autoridad Pública de Certificación Española* (CERES) an entity related to the Spanish National Mint, which cannot have been revoked or (ii) the electronic certificate incorporated in the electronic Identity Document issued in accordance with Royal Decree 1553/2005, of December 23, regulating the issuance of the National Identity Document and electronic signature certificates. The certificate shall be obtained, as the case may be, by the Shareholder, without any charge to the Company, and must be in force at the time of casting the vote. To be valid, long-distance proxies and long distance votes cast by means of electronic communications must be received by the Company before 12:00 PM of the day prior to the date on which the General Shareholders' Meeting is to be held in first calling, i.e., prior to 12:00 PM of 27 May 2020.

e) Technical incidents

The Company reserves the right to amend, suspend, cancel or restrict the electronic mechanisms employed for attending remotely, voting and delegate to representatives when this is required or demanded due to technical or security reasons.

The Company shall not be liable for any damages caused to the Shareholders resulting from any unintended breakdown, overload, outage, connection failure or any other similar incident preventing the remote attendances, use of electronic voting and proxy mechanisms prior to the Annual General Shareholders' Meeting.

f) Common rules

Should they wish to read in greater detail the procedure and rules governing these forms of proxies and voting, shareholders may consult the “Procedure for remote attendance and voting and appointing proxies by remote means of communication at the General Shareholders’ Meeting of Applus Services, S.A.”, which has been uploaded to the Company’s website ([www.applus.com](http://www.applus.com)), in the section relating to the General Shareholders’ Meeting.

### **RIGHT OF INFORMATION**

As from the date of publication of this convening notice, the Shareholders may examine, at Applus’s registered offices (Applus Services, S.A., calle Campezo número 1, Parque Empresarial Las Mercedes, Edificio 3, Planta 4, 28022 Madrid) and request free delivery (which may be made by email with acknowledgement of receipt if the Shareholder should admit to this method) the following information:

- i. The present call notice.
- ii. Form of attendance card, proxy and long distance vote.
- iii. Total number of shares and votes on the date on which the General Shareholders’ Meeting is called.
- iv. Individual Annual Accounts (comprised of balance sheet, profit and loss account, statement of changes in equity, cash-flow statement and notes) and Company’s Management Report, as well as the Audit Report, for the financial year ended on 31 December 2019.
- v. Consolidated Annual Accounts (comprised of consolidated statement of financial position, consolidated statement of profit or loss, consolidated statement of comprehensive income, consolidated statement of changes in equity, cash-flow consolidated statement and consolidated notes) and Consolidated Management Report of the Company and its subsidiaries (including the non-financial information report), as well as the Audit Report, for the financial year ended on 31 December 2019.
- vi. Annual Report on Corporate Governance corresponding to the financial year ended on 31 December 2019.
- vii. Full text of the proposed resolutions under the Agenda of the General Shareholders’ Meeting.
- viii. Professional and biographic profile of Mr. Nicolás Villén Jiménez.
- ix. Reports issued by the Board of Directors and the Appointments and Compensations Committee, on the re-election of Mr. Nicolás Villén Jiménez as director.
- x. Report issued by the Board of Directors on the proposed delegation to said Board of the power to increase the share capital referred to under item Eighth of the Agenda.

- xi. Report issued by the Board of Directors on the proposed authorisation to issue convertible or exchangeable bonds referred to under item Ninth of the Agenda.
- xii. Annual Report on Directors' Remuneration corresponding to the financial year ended on 31 December 2019 and additional information.
- xiii. Procedure for remote attendance and voting and granting representations by remote means of communication at the General Shareholders' Meeting of Applus Services, S.A.
- xiv. Regulations of the Shareholders' Electronic Forum.

All of this information is available at the Company's website ([www.applus.com](http://www.applus.com)), "Shareholders' Meeting".

In accordance with articles 197 and 520 of the Spanish Companies Act, Shareholders may request Directors until the fifth day prior to the General Shareholders' Meeting and verbally (in case of physical attendance) during the meeting to provide any information or clarifications deemed suitable, or formulate in writing any pertinent questions, as well as any clarifications they deem necessary regarding the publicly accessible information which the Company should have provided to the Spanish National Securities Market Commission since the last Annual General Shareholders' Meeting, and concerning the auditor's report.

#### **ELECTRONIC SHAREHOLDER FORUM**

In accordance with article 539 of the Spanish Companies Act, in the Company's website ([www.applus.com](http://www.applus.com)), "Shareholders Meeting" section, an "Electronic Shareholders' Forum" (hereinafter, the "**Forum**") has been set up, to which individual Shareholders and any voluntary associations they may form between them, shall have access. The purpose of the Forum is to enable communication between Shareholders as from the calling of the General Shareholders' Meeting until the General Shareholders' Meeting is effectively held. The rules of operation of the Forum are included in "Regulations of the Shareholders' Electronic Forum of Applus Services, S.A." uploaded in the Company's website ([www.applus.com](http://www.applus.com)) under section "General Shareholders' Meeting".

Proposals intended to be submitted as a supplement to the Agenda announced in the present notice calling the General Shareholders' Meeting may be published in the Forum, as well as requests to adhere to such proposals, initiatives to achieve a sufficient percentage to exercise minority rights as provided in the Spanish Companies Act, and offers or requests to grant proxies.

The Forum is not an electronic conversation mechanism between Shareholders, nor a virtual debating room. Neither it is a communication channel between the Company and its Shareholders. The Forum has been set up for the purpose of facilitating communication between Shareholders as from the calling of the General Shareholders' Meeting until the General Shareholders' Meeting is effectively held.

## ADDITIONAL INFORMATION

a) Other information of general interest

Shareholders may obtain additional information by accessing the section headed “Shareholder Information” permanently available in the corporate website ([www.applus.com](http://www.applus.com)), or by addressing the Shareholder Information Office (Applus Services, S.A., Ronda de la Font del Carme s/n, Bellaterra, Cerdanyola del Vallès, 08193 Barcelona; Telephone: +34 935.202.050; Monday to Friday from 10 AM to 1 PM; email: [juntageneral@applus.com](mailto:juntageneral@applus.com)).

b) Personal Data Protection

Personal data provided by the Shareholders to the Company (upon the exercise or delegation of their rights of information, attendance, representation and voting), or data provided by credit institutions and investment services companies to which such Shareholders have entrusted the deposit or custody of their shares, or by the entities which, in accordance with the law, are to keep a register of securities represented in book-entry form (Sociedad de Gestión de los Sistemas de Registro, Compensación y Liquidación de Valores, S.A.U. – Iberclear), as well as the personal data of the Shareholders gathered by the Company through the audio-visual records and pictures mentioned below, shall be processed by the Company for the purpose of managing shareholder relations (including, without limitation, convening and holding the General Shareholders’ Meeting, and publicity thereof). For these purposes, the personal data shall be incorporated to files controlled by the Company, which will be kept for the periods required to comply with the legal obligations of the Company or as long as liabilities regarding the shareholder relationship may arise.

Credit institutions, investment services companies and Iberclear may provide to the Company the list of shareholders containing their names, surnames, identity document or passport numbers and addresses personal data. Likewise, the shareholders represented at the General Shareholders’ Meeting may provide to the Company the names, surnames and identity document or passport numbers of the persons representing them, unless the designated representative is one of the Directors, the Secretary and/or Vice-secretary of the Company. The personal data of the Shareholders and, where appropriate, their representatives will not be communicated to third parties except (a) to the Notary attending the General Shareholders’ Meeting exclusively to draw up the notarial minutes of said Meeting, or (b) if it necessary to comply with a legal mandate.

All or part of the General Shareholders' Meeting may be subject to audio-visual recording and pictures to facilitate the follow-up and to internally document the meeting, which audio-visual records and pictures may be available to the public through the Company's corporate website ([www.applus.com](http://www.applus.com)). Furthermore, the Company may broadcast and offer information regarding the course of the General Shareholders' Meeting in any social networks in which it participates. By accessing the venue of the General Shareholders' Meeting and the signature of the attendance, proxy and long-distance voting card, the attendant gives his/her express consent for his/her images to be taken and reproduced, and for his/her personal data to be processed through such media for the purposes set forth above.

The Shareholders or, if applicable, their representatives, may with respect to their own data and in the terms set forth in the law: (i) access them at the Company's files (right to access); (ii) request their amendment when they are inaccurate (right to rectification); (iii) request that they are not processed (right to object); (iv) request their erasure (right to erasure); (v) request the restriction of processing when accuracy of the personal data is contested by the data subject and this is being verified, the processing is unlawful and the data subject opposes the erasure of the personal data, and the Company no longer needs the personal data for the purposes of the processing, but they are required by the data subject for the establishment, exercise or defence of legal claims (right to restriction of processing); (vi) receive in electronic format the personal data directly provided to the Company and transmit these to third parties (right to data portability); and (vii) revoke their express authorization for the use of their image rights at any time.

To exercise the abovementioned rights, the Shareholders and, where appropriate, the representatives must address their request along with a copy of their national identity document, passport or other legal document that proves their identity to Applus Services, S.A. (Ronda de la Font del Carme s/n, Bellaterra, Cerdanyola del Vallès, 08193 Barcelona) by indicating in the subject "General Shareholders' Meeting". In any case, the Shareholders and, where appropriate, the representatives may exercise their right to claim before the Spanish Agency for Data Protection ([www.aepd.es](http://www.aepd.es)) or any other competent data protection authority

In the event that the attendance, proxy and long-distance voting card of the Shareholder should include personal data relating to other individuals, such Shareholder must inform them of the provisions contained in the preceding paragraphs, and comply with any other requirements which may apply regarding the assignment of personal data to the Company, without the latter being obliged to undertake any additional action.

Madrid, 22 April 2020.

Mr. Vicente Conde Viñuelas  
Secretary to the Board of Directors  
Applus Services, S.A.